

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: August 11, 2022**

Meeting called to order at 9:00 am by Chair Lori Adams.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Brendan Cullinan, Bob Hoag, Violet Oldenski,
Rosemond Ruhland, Wayne West .

EXCUSED: Carol Gettings, Paul Schulz.

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger (in 9:18 am)

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Lori Adams

SECRETARY'S REPORT- Jim Blum

June 9, 2022 Regular Board meeting minutes draft distributed.

Motion to accept draft minutes of June 9, 2022 made by Jim Blum, Second by Rosemond Ruhland. Voting to approve draft June 9 minutes aye (4) Blum, Hoag, Ruhland, West. Voting nay (0). Voting abstain (2) Cullinan, Oldenski.
Motion carried.

TREASURER'S REPORT - Wayne West

Financial Reports - Were reviewed and there were no issues.

Operating Budget - Stronger than expected. Town helped by delivering stipend early in July.

Vanguard Investment Funds - Had quite a drop but have turned around.

BOARD CHAIR REPORT - Lori Adams

New Board Member - Welcome to Brendan Cullinan joining us today.

Board Member Death - Corine Artis passed unexpectedly 8/05/2022. Visitation and Service are at The Chapel at Crosspoint today.

CSCI Board August 11, 2022 - Board Approved 09082022

Assistant Treasurer - Violet Oldenski would like to resign and allow Bob Hoag to be elected Assistant Treasurer. When she resigns we will have an election for the position.

Minutes - Must be turned in within two weeks whether approved or not.

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis.

COF 08/11/2022

As of 07/31/2022 - Paid members 894; Total bus mileage 20,108

Month of July - New members 22; Total Attendance 1,333; Activities 1,156;
Special Events 395; Off-Site Events 226; Lunch Meals 564; Meals (frozen) 251;
Dinners served 121; shuttle riders 98; shuttle miles 1,170

Comments - Membership increasing, more people coming in for programs, and shuttle riders are increasing causing mileage increase. Meals served are on par with last year and attendance is holding its own.

June Highlights: Movie Matinees, Diners Club to McPartlan's, Book Group, Greeting Card Workshop, Picnic in the Park, University Express, Wegman's Blood Pressure Check, Breakfast at the Center, Diabetes Workshop (5-6 weeks), Dinner Social with Sentimental Journey, Bingo Bash, Father's Day Lunch, Craft, Tea Party, Trip on Erie Canal, Trip to Seneca Park Zoo.

July Highlights: Movie Matinees, Diners Club, Batavia Casino Trip, Dinners at the Center, Greeting Card Workshop, University Express, Ice Cream Social, Dinner Dance with Boomers, Bingo Bash, Picnic in the Park, Breakfast at the Center, Theater, Trip to Seneca Allegheny Casino, Christmas in July Celebration, Members Town Hall (record number of about 20 attendees).

Upcoming Events/Activities

Farmers Market - about 100 coupon packets distributed
Batavia Downs, Birthday Celebration for 90 years or more, Picnic in the Park, Tuesday Dinners, Dinner Theater Trip to State Fair, Member Town Hall with luncheon to attract more people.

Cash Raffle Fundraiser - Drawing Tuesday, July 25th. \$10 per entry. Drawing for 1st prize of \$1000, 2nd prize of \$500, and 3rd and 4th prizes of \$250 each. Disappointing result of about \$400 profit.

Fuel Costs - Still within budget.

Large TV - Town approved purchase of one for the Center. TV will cost about \$2500. Town requests select one at B J's or Best Buy where they have accounts.

Rotary - We will now ask them to purchase other item(s).

Grants - Comments on whether items requested are capital or operating expense is a matter on some grants. Requested kitchen equipment from East Hill Foundation who makes awards in October. (The Kitchen is critical to what we do here including congregate dining and various dinners. Items include refrigerator, dishwasher, bigger freezer, range, and oven.)

CSCI Board August 11, 2022 - Board Approved 09082022

A request was submitted to Foundation 214 for items needed for a specific new program. Erie County Legislature is offering \$25,000 pending our submission of request.

Summer Hours at Center - Now Tuesdays 9 am - 8:30 pm, Looking at additional evening with staffing

Domain & Web Site - Currently in name of a former employee. ClarenceSeniorCenter.org ownership has to be resolved or a new web site may be needed.

University Express - Expanding.

Non Clarence Resident Members - Minimal results.

Annual Basket Raffle & Chicken BBQ - 2023

EXECUTIVE & PEC - Lori Adams

COF 07/07/2022, 08/04/2022

Executive Committee - Met by Zoom to set agenda for this Board meeting.

Performance Evaluation Committee (PEC) - Met 8/04/2022 and will meet again in October to review Executive Director performance.

FINANCE - Wayne West

COF 06/23/2022, 07/28/2022

Financial Statements - June approved.

Investments - Vanguard - No concerns. Comment that Finance Committee does not have anyone with investment experience to determine if this is the type of investment appropriate for CSCI. Discussion on various aspects of investments for CSCI.

Committee Member - Finance Committee requests that Jeff Buckley be named as non Board Committee member. Board Chair Lori Adams appoints Jeff Buckley as non Board member of the Finance Committee for Board approval. Voting to approve appointment of Jeff Buckley to the Finance Committee:

Voting aye (6) Blum, Cullinan, Hoag, Oldenski, Ruhland, West.

Voting nay (0). Voting abstain (0).

Appointment approved unanimously.

Annual Audit - Bill received. Auditor commented on the procedure for handling the funds received for serving the Erie County Nutrition lunch program. Our contract with Erie County results in payment of \$0.25 per meal for serving and cleanup. The voluntary donations for the meals all go to Erie County. After review, the Finance Committee sees no need to change the current procedure.

2023 Operating Budget Proposal - Finance Committee presented two possible budgets with one for a 2% and one for a 10% increase in the Town stipend. Extensive discussion ensued considering our continuing budget plans involving deficits. Finance Committee would like to consider a meeting with Town representatives to discuss our situation and seek guidance for the future.

CSCI Board August 11, 2022 - Board Approved 09082022

Consensus that CSCI Board officers and Finance should get together to work out details to be presented at such a possible meeting with the Town. (CSCI Finance Meeting scheduled for August 25 at 10 am).

Discussion on population numbers related to Senior services. One number is that about 10% of the Clarence people over 60 years old are at or below the poverty level.

The Finance Committee then made a motion to approve the 2% (increase in Stipend) proposed 2023 Operating Budget plan for the annual submission to the Town of Clarence.

Comments on extraordinary items that have affected CSCI Operating Budgets in recent years. Items included Covid relief (PPP) and investment valuation increase. Recent investment valuation has been a decrease.

Voting to approve 2% stipend increase proposed 2023 Operating Budget plan to be submitted to the Town of Clarence aye (6) Blum, Cullinan, Hoag, Oldenski, Ruhland, West.

Voting nay (0). Voting abstain (0).

2023 Proposed 2% Operating Budget approved unanimously.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland

COF 06/06/2022, 08/01/2022

Corine Artis - Committee Chair commented on loss of Board and Committee member Corine Artis. She was an asset to the Center.

Committee Status - Committee Chair reviewed and commented on content of Committee meeting minutes for June and August 2022.

Items covered included Silver Streak to different locations, Legacy trifold on hold (Silver Streak has how to donate), Friendship Tree for donations, Birthday Party for 90 and above years, Diners Club (person 101 years old attends) (51 people signed for Adelaide's at Asa Ransom), Dash's donation of \$400 based on members turning in Dash's receipts, Center lunch serving time moved up to 12:15 pm so more can attend early afternoon programs.

NOMINATING - Carol Gettings (Violet Oldenski)

COF 07/27/2022

Proposed CSCI Board Member - Jay Steinbrenner has applied. We will discuss his history in executive session later today.

PERSONNEL - Carol Gettings

COF 07/08/2022

Retirement Plan - Comment that Committee consensus is that we should add an IRA plan allowing employee contributions by payroll deductions. Committee plans to bring information to CSCI Board in September.

LEGISLATION & BYLAWS - Jim Blum

No report.

CSCI Board August 11, 2022 - Board Approved 09082022

PLANNING - Jim Blum

COF 06/23/2022, 07/21/2022

Capital Plan - Committee Chair reviewed revised concept and detail items of the proposed Capital Plan. Rather than try to set a schedule by years we now list needs by priority that can be done as soon as possible.

Future direction should emphasize separate Senior Center based on needs of people at stages of life described loosely as youth, adult, and senior.

Motion by the Committee to recommend the proposed Capital Plan dated 08/11/2022.

Board agreed by consensus to add building disinfecting to item 1.

Voting to approve the Proposed Capital Plan with priorities dated 08/11/2022 with addition of building disinfecting: Voting aye (6) Blum, Cullinan, Hoag, Oldenski, Ruhland, West.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

OLD (unfinished) BUSINESS -

None.

NEW BUSINESS -

None.

TOWN BOARD LIAISON - Bob Geiger

- 1) TV Set - Approved by Town, will follow up for installation
- 2) Butterfly Garden - Establishing on Senior Center yard.
- 3) Clarence 2022 - Magazine displayed, covers activities and locations
- 4) Tractor Supply is going up. Parking and displays on east side, Truck access will be in back.
- 5) Corine Artis - She made the 911 call for help without being able to talk, 911 decided to send help, Neighbor called husband
- 6) Hollowfest & Taste of Clarence - Both did well

PUBLIC COMMENTS (received in writing)

Chair Comment - No Public Comments were submitted at the June CSCI Board meeting.

Public Comments - One Public Comment was submitted at this meeting.

CSCI Board August 11, 2022 - Board Approved 09082022

EXECUTIVE SESSION -

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of a specific individual, a CSCI Board candidate, made by Jim Blum. Second by Lori Adams.

Voting aye (6) Blum, Cullinan, Hoag, Oldenski, Ruhland, West.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

Motion from the Nominating Committee to recommend Jay Steinbrenner to the Town of Clarence for appointment to the CSCI Board of Directors.

Voting aye (6) Blum, Cullinan, Hoag, Oldenski, Ruhland, West.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

Motion to go out of Executive Session made by Jim Blum. Second by Rosemond Ruhland.

Voting aye (6) Blum, Cullinan, Hoag, Oldenski, Ruhland, West.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

ADJOURNMENT - There being no other business, Chair adjourned the meeting at 10:50 am.

TRAINING SESSION - None.

TOWN HAPPENINGS - Bob Geiger - Covered earlier.

NEXT REGULAR MEETING - Tuesday, September 8, 2022

Jim Blum, Secretary