

CSCI Board October 10, 2019 - Board Approved 11142019

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: October 10, 2019**

Meeting called to order at 9:00 am by Chair Violet Oldenski.

ROLL CALL

PRESENT: Barbara Anderson, Taha Bat, Jim Blum, Mary Anne Kermis,
Dave Meacham, Violet Oldenski, Rosemond Ruhland, Paul Schulz, Bill Westley,
Darrell Young.

EXCUSED: None.

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger (in 9:17 am)

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Paul Schulz

SECRETARY'S REPORT- Jim Blum

September 12, 2019 Regular Board meeting minutes draft. One correction on page 2 changing to Membership Committee.

Motion to approve corrected draft minutes of September 12, 2019 made by Jim Blum.
Second by Darrell Young.

Voting to approve corrected draft September 12 minutes aye (9) Bat, Anderson, Blum, Kermis, Meacham, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting abstain (0).

Motion carried unanimously.

TREASURER'S REPORT - Darrell Young

October Treasurer's report covering September received and referred for audit.

Investments - Review of Vanguard investments report information. Dividends were reviewed. Current rate of return is 8.9%.

CSCI Board October 10, 2019 - Board Approved 11142019

BOARD CHAIR REPORT - Violet Oldenski

Former Board Member - Norm Kirchner passed September 16 on his 91st birthday.

Following items regarding resignation of Bob Poczik from the Board and his related positions:

Election of Vice-Chair - Replacing Bob Poczik. Chair asked for nominations.

Bill Westley was nominated by Jim Blum. Westley responded that he accepts to Chair request if he is willing to serve. Chair asked for other nominations three times with no responses. Chair then directed the Secretary to cast one ballot to elect Bill Westley to fill remaining term of Bob Poczik as Vice-Chair.

Nominating Committee member - Appointment of Mary Anne Kermis to replace Bob Poczik requested by the Nominating Chair. Executive Committee members in attendance (Blum, Kermis, Young) approve and agree to the recommendation.

Voting to approve Mary Anne Kermis as member of the Nominating Committee aye (9) Bat, Anderson, Blum, Kermis, Meacham, Ruhland, Schulz, Westley, Young. Voting nay (0).

Voting abstain (0).

Appointment approved unanimously.

Committee Memberships - Chair recommended the appointment of Bill Westley to replace Bob Poczik as member and Chair of the Membership & Programs Committee and member of the Personnel Committee.

Voting to approve Bill Westley to replace Bob Poczik as member and Chair of the Membership & Programs Committee and member of the Personnel Committee aye (9) Bat, Anderson, Blum, Kermis, Meacham, Ruhland, Schulz, Westley, Young.

Voting nay (0). Voting abstain (0).

Appointments approved unanimously.

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis

COF 10/10/2019

As of 09/30/2019 - Paid members 1071; Total bus mileage 150,682

Month of September - New members 9; Total Attendance 1,737; Activities 1,525;

Special Events 503; Off-Site Events 76; Meals 649; Bus riders 165;

Bus miles 1,472

Comments - Reviewed statistics.

September Program Highlights: Free September class: "New Zumba"; Evening Bingo Bash; Apple Fest; Travel Group - Buffalo Tour (luncheon cruise on Grand Lady and Double Decker Bus Tour); Author visit (Christina Abt) Book Club; Presentation on Notre Dame by Bob Poczik; Dinner and a Movie; Special lunch to celebrate National Senior Center Month (over 100 attended).

CSCI Board October 10, 2019 - Board Approved 11142019

Upcoming Program and Events:

October:

University Express is back with a variety of interesting programs.

Flu shot clinics 10/09 (over 60) and 10/22.

Travel meeting 10/11.

Travel Group - Fall foliage train trip 10/16 (full with wait list).

Casino trip 10/17.

Health Insurance Forum 10/23 (Erie County Insurance Coordinator will attend).

Halloween Party 10/29 (includes DJ & lip synch).

Futures:

Holiday Marketplace 11/07 @ Town Park Clubhouse (shuttle service).

Chair volleyball - November

Thanksgiving Dinner - Date tbd

Holiday Tea 12/10

New Year's Gala 12/27 @ Salvatore's w/ The Nitetones - \$35@

Coupons - Members have picked up coupons worth \$485. 185 members have signed for coupons. A good portion of our members don't participate. These numbers are close to last year numbers.

Basket Raffle - Income was \$3890 with expenses of \$964. Chicken Barbeque made \$60 profit. The chicken barbeque is an enticement to come in which leads to them buying raffle tickets. In past years we donated funds to Meals on Wheels and Rural Transit who both serve many seniors. Last year each was given \$800.

Extensive discussion on possible donations including is it appropriate for us to donate to other causes, profits were much lower this year, have donated for several years.

Motion by Mary Anne Kermis to donate \$200 each to Meals on Wheels and Rural Transit.

Second by Rosemond Ruhland.

Voting to approve donations of \$200 each to Meals on Wheels and Rural Transit aye (8)

Anderson, Blum, Kermis, Meacham, Ruhland, Schulz, Westley, Young. Voting nay (0).

Voting abstain (1) Bat.

Motion carried.

Chairs - Proposed replacement chairs primarily for the dining room, exercise classes, and some other areas. Proposal is stackable, no arms, safe, standard size, cushion, four legs for safety, smooth leg bottoms to slide and not snag on rugs. Expected to order 100 to 150 chairs at about \$20 each and free shipping. The Membership Committee liked the chairs including all issues. Finance Chair suggestion to take funds from special gifts since these are not budgeted. There is an issue that free shipping may no longer be available. Executive Director will follow up to negotiate resolution.

New Office Employee - Executive Director introduced Joy Davey who has been with us for two weeks.

Holiday Market - Sponsored by Senior Center at the Town Park Clubhouse. Involves crafters and home sale vendors. Advertising is out in fall and winter editions. We will need volunteers to operate the market.

COMMITTEE REPORTS

EXECUTIVE & PEC -

COF Exec 10/03/2019

Executive Committee - Met to set agenda for this meeting.

Performance Evaluation Committee (PEC) - Did not meet.

FINANCE - Mary Anne Kermis

COF 09/26/2019

Financials - August approved.

Investments - Reviewed each Finance meeting.

Chairs - Passed motion to approve purchase of nearly 150 chairs. Funds should come from gifts in order to not affect the budget.

Operations Budget 2020 - We have asked the Executive Director to project Operations expenditures through three quarters of the year to see how things will go. We are waiting for the Town commitment on the stipend to determine whether to make adjustments to the Operating budget.

MEMBERSHIP & PROGRAMS - Bill Westley

COF 09/12/2019

Computers for members - Two new computers for member use are in operation.

Suggestions - Being posted on the bulletin board with action taken. The Highway Department has put reflectors on entrance posts based on a suggestion received.

Meetings - Will be in October and December.

Computer Support - We need volunteers to help seniors with computer training.

NOMINATING - Darrell Young

Reappointments - Motion from the Nominating Committee to recommend to the Clarence Town Board that Violet Oldenski, Rosemond Ruhland, and Paul Schulz be reappointed to the Clarence Senior Citizens Board of Directors for a three year term.

Voting to approve the reappointments recommendation aye (9) Bat, Anderson, Blum, Kermis, Meacham, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting abstain (0).

Recommendation approved unanimously.

Comments that the Bylaws require 2/3 of CSCI Board members must be members of the Clarence Senior Citizens Center.

PERSONNEL - Mary Anne Kermis

No report.

LEGISLATION & BYLAWS - Jim Blum

No report. Continue to hope there will be no need for meetings this year.

PLANNING - Jim Blum

No report.

OLD (unfinished) BUSINESS

Policy Manual - Current version distributed to all Board members.

NEW BUSINESS

Erie County Block Grant - There is a possibility of successfully seeking Erie County Block Grant funds through the Town for a worthwhile project. Someone should present a request to the Town public hearing on the subject. Possible items were discussed including senior exercise equipment, office computers, and kitchen appliances. A concept and cost information should be presented. There is no specific limit on the amount that could be awarded. Suggestions may be sent by email to the Secretary.

EXECUTIVE SESSION

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of specific individuals made by Violet Oldenski. Second by Rosemond Ruhland..

Voting aye (9) Anderson, Bat, Blum, Kermis, Meacham, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting Abstain (0).
Motion carried unanimously.

Motion to go out of Executive Session by Violet Oldenski. Second by Bill Westley.
Voting aye (9) Anderson, Bat, Blum, Kermis, Meacham, Poczik, Ruhland, Westley, Young. Voting nay (0). Voting Abstain (0).
Motion carried unanimously.

TOWN BOARD LIAISON REPORT - Bob Geiger

Senior Center Items -

- 1) Tentative Town Budget - Will allow 2% increase in stipend.
- 2) Clarence War Memorial - Rendering on display in Senior Center lobby now.
Rotary is the sponsor.
- 3) Bus - New bus for Senior Center is still waiting to be found.

PUBLIC COMMENTS (received in writing)

Chair Comment - There are new forms for the public to use for comments.

ADJOURNMENT - Motion to adjourn at 10:19 am made by Violet Oldenski.
Second by Darrell Young.
Motion approved by unanimous consent.

TRAINING SESSION - None.

TOWN HAPPENINGS REPORT - Bob Geiger -

- 1) BarBill - Progressing with target to open November 1.
- 2) Church in Hollow - Being refurbished, parking in back.
- 3) Salvatore's in Hollow - Progressing.
- 4) Hollow - Plans for Christmas decorations.

Next Regular Meeting - November 14, 2019

Jim Blum, Secretary