

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: May 9, 2019**

Meeting called to order at 9:00 am by Chair Violet Oldenski.

ROLL CALL

PRESENT: Barbara Anderson, Taha Bat, Jim Blum, Mary Anne Kermis, Judy McCauley, Dave Meacham, Violet Oldenski, Bob Poczik, Rosemond Ruhland, Paul Schulz, Bill Westley, Darrell Young.

EXCUSED: None.

Executive Director: Debb Sabbatis (excused for work related hearing).

Town Board Liaison: Bob Geiger

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Bob Poczik

SECRETARY'S REPORT- Jim Blum

April 11, 2019 Regular Board meeting minutes draft. No corrections known.

Motion to approve draft minutes of April 11, 2019 made by Jim Blum.

Second by Darrell Young.

Voting to approve draft April 11 minutes aye (10) Anderson, Bat, Blum, Kermis, Meacham, Poczik, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting abstain (1) McCauley.
Motion carried.

TREASURER'S REPORT - Darrell Young

May Treasurer's report covering April received and referred for audit.

Investments - Review of Vanguard investments report information. Investments have declined slightly. Still good.

BOARD CHAIR REPORT - Violet Oldenski

No Board Meeting Month - Motion to have no July Board meeting this year made by Violet Oldenski. Second by Darrell Young. Voting aye (11) Anderson, Bat, Blum, Kermis, McCauley, Meacham, Poczik, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting abstain (0)

Motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis

COF 05/09/2019

As of 04/30/2019 - Paid members 934; Total bus mileage 142,944

Month of April - New members 12; Total Attendance 1,724; Activities 1,350;
Special Events 470; Off-Site Events 21; Meals 641; Bus riders 148; Bus miles 1,542

April Program Highlights: An Evening of Turkish Art, Music and Culture; Good Poems with Bob Poczik; Tender Paws Pet Food Pantry; Prolotherapy with Dr. Tim Speciale; Container Gardening by Cornell Cooperative Extension; Easter Luncheon with magician entertainment by Ted Burzynski; SNAP Benefits presentation; Dinner with a Movie; Goodbye Winter/Hello Summer Party with entertainment by National Trust.

Upcoming Events:

Coupons - Distribution will begin May 13-17 by pickup between 9am & 12pm.

University Express - Will be starting in May.

The Benefits of Cannabis Oil - May 17

Annual Senior Health & Fitness Fair - Wednesday, May 22 from 10am to 1pm at Town Park Clubhouse. Center regular programs will remain open. A joint event with Akron/Newstead

Family Feud the CSC Edition - May 28 at 6 pm.

Flea Market at the Center - Saturday, June 8

Annual Basket Raffle & Chicken BBQ - Saturday, July 20 - 11 am to 3 pm.
Town Park Clubhouse. Volunteers will be needed.

Comments - Made by Board Chair and Vice-Chair (ED excused). Center now open more often.
Developing programs for Tuesday evenings.

COMMITTEE REPORTS

EXECUTIVE & PEC -Violet Oldenski

COF Exec 05/02/2019

Executive Committee - Met to set agenda for this meeting.

Performance Evaluation Committee (PEC) - Did not meet.

CSCI Board May 9, 2019 - Board Approved 06132019

FINANCE - Mary Anne Kermis

COF 04/25/2019

Financials - March approved.

Insurance - Joe Floss reviewed all insurance with the Finance Committee. Committee Chair commented on how the insurances are evaluated and reviewed each coverage item. Building and grounds are insured by the Town of Clarence. We insure the building contents, Board, committees, employees, and volunteers. Floss recommended we consider cyber insurance. Special comments and discussion on how Center volunteers are covered when involved in Center business.

Finance Chair offered three items for Board approval or rejection by consensus. They were:

- 1) increase computer fraud coverage from \$10,000 to \$100,000 consensus was aye.
- 2) change deductible to \$1,000 on directors and officers coverage consensus was aye, and
- 3) new Cyber insurance for which consensus was nay.

These matched the recommendations of the Finance Committee which offered a motion to approve the total plan for insurances coming due June 1 as discussed with the changes/considerations as agreed by consensus. Voting to approve the total plan aye (11) Anderson, Bat, Blum, Kermis, McCauley, Meacham, Poczik, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting abstain (0)

Motion carried unanimously.

Operations Budget - Committee will be considering at the end of the month.

Line of Credit - Comments by Treasurer. Corporation has a line of credit with Bank of Akron as an additional backup for an emergency. An insurance letter from the agency is needed for the Bank of Akron to indicate insurance coverage on line of credit (loan) related collateral assets. All Board officers are authorized for the Line of Credit.

MEMBERSHIP & PROGRAMS - Bob Poczik

04/01/2019

Coupons - Last year only 10% of the coupons were used. We would aim to exceed that this year. They were distributed by including in the newsletter and apparently many did not save or use them. This year coupons may be picked up in the office by members who will sign for them.

Suggestion Box - We had more suggestions this year than recent years. Maybe due to having a new Director. We used to put answers in the newsletter but with so many ideas we will try putting them on a bulletin board this year.

Video Projector & Blue Ray Laptop - They have been purchased at a cost well below the planned amount. Blue ray movies can now be shown.

Audio Equipment - Town employees took it all apart, checked it over and tuned the system. It works well now.

NOMINATING - Darrell Young

No report.

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PERSONNEL - Mary Anne Kermis

Employee Policy Manual - Finished last month.

Personnel Issues - Committee regularly gets involved in changes, hours, salaries, hires, etc.

LEGISLATION & BYLAWS - Jim Blum

No report. Continue to hope there will be no need for meetings this year.

PLANNING - Jim Blum

COF 04/18/2019

Met without quorum. Reviewed items primarily to update the new Executive Director.

OLD (unfinished) BUSINESS

Audio & Video Equipment - Covered in Membership report.

NEW BUSINESS

None.

EXECUTIVE SESSION

None.

TOWN BOARD LIAISON REPORT - Bob Geiger

Senior Center Items - None.

Town Items - Liaison commented on several things happening in the Town of Clarence.

PUBLIC COMMENTS (received in writing)

Folder for Comments - Available during the Board meeting for comments in writing.

Comments - Board Chair commented that the Board received several pages of detailed comments from Center members, not regarding the mission, programs, or operation of the Center, but rather regarding the procedures and record keeping of the Board of Directors. The comments have been reviewed and, where justified, action will be taken.

Questions - Several questions were received.

The Board chair commented on a number of them.

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Submissions - There were a few public comments received at the meeting.

ADJOURNMENT - Motion to adjourn at 9:51am made by Violet Oldenski.
Second by Darrell Young. Motion approved by unanimous consent.

TRAINING SESSION - Certificate of Incorporation and Board Meeting Operation

Regular Meeting - June 13, 2019

Jim Blum, Secretary