

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: June 10, 2021**

Meeting called to order at 9:00 am by Chair Violet Oldenski.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Jeff Buckley, Carol Gettings, Dave Meacham,
Violet Oldenski, Rosemond Ruhland, Paul Schulz, Wayne West.

EXCUSED: None.

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Rosemond Ruhland

SECRETARY'S REPORT- Jim Blum

May 13, 2021 Regular Board meeting minutes draft distributed. One correction needed.

Motion to approve corrected draft minutes of May 13, 2021 made by Jim Blum.

Second by Lori Adams

Voting to approve corrected draft May 13 minutes aye (7) Adams, Blum, Buckley, Gettings,
Ruhland, Schulz, West. Voting nay (0). Voting abstain (1) Meacham.

Motion carried.

TREASURER'S REPORT - Wayne West

June Treasurer's Report - Received and referred for audit.

Vanguard Investments - Doing well.

Investment Policy - Finance Committee working on a proposed Investment Policy to cover the
management of invested funds.

BOARD CHAIR REPORT - Violet Oldenski

July Meeting - Decision to hold or not hold July meeting will be made after concluding today's
business.

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis.

COF 6/10/2021

As of 05/31/2021 - Paid members 597; Total bus mileage 4516

Month of May - New members 2; Total Attendance 1036; Activities 753; Special Events 70; Off-Site Events 150 (health Fair); Meals 545; Meals(frozen) 0; Bus riders 47; Bus miles 796

Comments - Membership numbers are slowly starting to increase.

May Highlights: Center Open, Book Group 5/3, Mother's Day Luncheon 5/5, Craft Class 5/7, Greeting Card Workshop 5/10, Shakespeare in the Park 5/12, Spring Tea Party 5/18, Outdoor Safety Tips 5/20 (Brothers of Mercy), Health & Fitness Fair - Drive thru event 5/26, Birthday in a Bag 5/28 (Univera).

Movie Matinees, Customary programs/classes

Upcoming Programs and Events:

University Express is back. Virtual only. Attendance way down.

40th Anniversary Celebration at Picnic 6/11 and Cheesy Chick Food Truck at Center 6/22.

Casino Trip to Seneca Niagara 6/15. Cancelled due to lack of sign ups.

The Life of Thomas Alva Edison a Bob Poczik presentation 6/21. Adding a second presentation in July due to demand.

Primary Voting 6/22 - Limited activities.

The Brainstormers 6/29 - Skit about issues of concern to senior citizens.

Travel Day Trip - Old & New Buffalo Tour 7/7 - Luncheon cruise on the Grand Lady

Cash Raffle Fundraiser - (Four prizes, Drawings on Tuesday, June 1st.) Did well. Made about \$1700 profit. Very pleased with the result.

Annual Basket Raffle & Chicken BBQ - To be decided. May consider near Holiday season. (Black Friday).

Health & Fitness Fair - Came off fairly well in spite of rain. Made about \$1000 primarily from sponsors fees and vendor participation. Town helped with traffic control.

Members Town Hall - May 17 - Attendance a little less than prior Town Hall. Great opportunity to find out what members are thinking. Received a few programming suggestions.

Copier - Copier lease up in July. New copier due any day now.

CSCI Board June 10, 2021 - Board Approved 08122021

Office Computers - New computers are installed and running well. Old computers are being evaluated for possible use in the Library. Possibly add two of these computers in the library for specialized uses. There are already two relatively new computers in the Library. The unused old computers will be recycled. They are not of much value.

Surplus Property - Stashed all over the building will be cleaned out. Most has little or no value. If not saleable will be surplus and out.

Masks - Some senior centers still mandate masks for everyone. Other considerations include if sick stay home, if not vaccinated wear mask and socially distance. Town employees currently wear masks to meet NYS guidance. Checking temperature doesn't always work. Still must wear mask in medical settings, public transportation, and places where people are close together. Honor system is only reasonable approach. Checking people is time consuming. Following discussion and related comments, motion to allow fully vaccinated people to enter the Center without a mask, advise unvaccinated to wear mask and socially distance both on the honor system made by Paul Schulz. Second by Jeff Buckley. Voting on mask motion aye (8) Adams, Blum, Buckley, Gettings, Meacham, Ruhland, Schulz, West. Voting nay (0). Voting abstain (0).

Motion carried unanimously.

Executive Director comment that Center will start with this policy immediately.

Capacity - Room limits are still in effect. Hope to raise capacity to 30%. Still need social distancing option for people who are not vaccinated. Outside capacity is higher.

COMMITTEE REPORTS

EXECUTIVE & PEC - Violet Oldenski

Both COF 6/3/2021

Executive Committee - Met to set agenda for Board meeting.

Performance Evaluation Committee (PEC) - Met for review with Executive Director.

FINANCE - Wayne West (from later in meeting)

COF 5/6/2021

Financials - February and March provisionally accepted.

Vanguard Investments - We're in a good market with good increase.

Investment Policy - Finance Committee plans to consider the Financial Investment Policy and offer something at the August Board meeting.

Committee Meetings - There was an issue regarding operating when there were not three fully appointed and Board approved Board members on the Finance Committee. The Bylaws require three Board members on each committee.

Quorum is based on all appointed and approved Committee members. The quorum does not require the presence of Board Committee members. There must be enough committee members present to meet the needed quorum number with or without Board committee members.

CSCI Board June 10, 2021 - Board Approved 08122021

PPP (Payroll Protection Plan) - \$44,000 Has been forgiven. Funds were used to cover payroll. Some concern regarding how this is reported in Financial Statements. The funds began as a liability (loan) and became income (a grant) from the US Government when the loan was forgiven. The stipend from the Town was resolved (modified) last year based on the expectation of the PPP becoming a grant.

Financial Reports - Committee agreed that Balance Sheet and Profit and Loss Statements should be received by the Committee and the CSCI Board.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland

No report.

NOMINATING - Lori Adams

COF 5/18/2021

Committee unanimously recommends that CSCI Board recommend Corine Artis for appointment to the CSCI Board by the Town of Clarence Board to complete the term of Mary Anne Kermis through the end of 2021. Interviewed by the Committee. All references were checked. References were very favorable. Serves on another Board. Term would be to replace Mary Anne Kermis whose term ends at the end of 2021. Voting to approve the Committee recommendation aye (8) Adams, Blum, Buckley, Gettings, Meacham, Ruhland, Schulz, West. Voting nay (0). Voting abstain (0). Motion carried unanimously.

PERSONNEL - Carol Gettings

No report.

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum

No report.

OLD (unfinished) BUSINESS -

Non Clarence Resident Members - We've discussed this for over a year. Board Chair asked the Executive Director (ED) to describe what is done at other Senior Centers in the region regarding non resident membership.

ED reviewed details of costs and privileges that were available at other Centers in the region that are all Town departments.

CSCI Board June 10, 2021 - Board Approved 08122021

Most do not receive a stipend from their town. (town employees & town buildings)
There are many alternatives used including resident and non resident dues, fees for all programs, couple dues, no dues/all fees, lifetime dues, etc. Virtually all county senior centers allow non resident participation on some basis.
ED would like all members to be treated equally.

Comment covering existing CSCI Policies that allow Erie County residents to participate in all County programs at the Center including the popular Nutrition and Band Exercise programs. Other CSCI policies allow non residents to utilize available space in all other programs with a related fee. A significant point in the extensive discussions was related to Town of Clarence funding of Center operations and controlling appointments to the Board of Directors.

The position or policy of the Town of Clarence regarding non resident participation in a wide range of Town supported things from activities to parks to bike paths is very important. There are currently a number of non residents using Clarence pickleball courts.

ED expects non resident membership would probably be less than 10% of total membership. Non residents can help make programs more vibrant and make some programs viable. Non residents help increase value of fundraisers.

Executive Director would like the related Policy for the class of non Clarence resident Clarence Senior Citizens Center membership to be clean and clear.

A Board decision to allow non resident members requires changes to Bylaws and policies. A policy can be revised at any Board meeting. Bylaws amendments require a Board approval to post for 21 days before a final Board vote on the amendments. This means two Board meetings time must elapse after the proposed Bylaws amendments are prepared and presented.

Motion to allow a non Clarence resident Center membership with annual dues equal to 150% of Clarence resident dues and adjust related Bylaws and Policies accordingly made by Paul Schulz. Second by Jeff Buckley.
Change would be effective when the Bylaws amendments are approved by the Board.
Voting to approve the motion regarding non Clarence resident members aye (7) Adams, Buckley, Gettings, Meacham, Ruhland, Schulz, West. Voting nay (1) Blum. Voting abstain (0).
Motion carried.

Bylaws Committee to prepare amendments for Bylaws and related Board Policies for next Board meeting. Proposed Bylaws amendments must be posted for 21 days prior to final Board vote on approval.

NEW BUSINESS -

July Meeting - Several Board members expressed that they will not be available for a July meeting.

Motion by Carol Gettings to not hold a CSCI Board meeting in July. Second by Wayne West.
Voting to approve no July meeting aye (8) Adams, Blum, Buckley, Gettings, Meacham, Ruhland, Schulz, West. Voting nay (0). Voting abstain (0).
Motion carried unanimously.

EXECUTIVE SESSION

None

TOWN BOARD LIAISON - Bob Geiger

- 1) Non Resident Members - Will discuss with Town Board and will advise
- 2) Today's CSCI Board Meeting - Comment on positive meeting. Mentioned several positive items that were covered.

PUBLIC COMMENTS (received in writing)

Chair Comment - There were no Public Comments to review this month. Folder is available.

.Public Comments - One public comment was received today.

ADJOURNMENT - There being no other business, Chair adjourned the meeting at 10:43 am.

TRAINING SESSION - None.

TOWN HAPPENINGS - Bob Geiger - Available after meeting.

NEXT REGULAR MEETING - August 12, 2021

Jim Blum, Secretary