

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: June 13, 2019**

Meeting called to order at 9:00 am by Chair Violet Oldenski.

ROLL CALL

PRESENT: Barbara Anderson, Jim Blum, Mary Anne Kermis, Dave Meacham,
Violet Oldenski, Bob Poczik, Rosemond Ruhland, Bill Westley, Darrell Young.

EXCUSED: Taha Bat, Paul Schulz.

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger (in 9:12 am)

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Bob Poczik

SECRETARY'S REPORT- Jim Blum

May 9, 2019 Regular Board meeting minutes draft. Date correction made.

Motion to approve draft minutes of May 9, 2019 made by Jim Blum.

Second by Darrell Young.

Voting to approve draft May 9 minutes aye (8) Anderson, Blum, Kermis, Meacham,
Poczik, Ruhland, Westley, Young. Voting nay (0). Voting abstain (0)

Motion carried unanimously.

TREASURER'S REPORT - Darrell Young

June Treasurer's report covering May received and referred for audit.

Investments - Review of Vanguard investments report information. Doing quite well yet.

Overall rate of return for all of our investments has been about 7.4% for the whole time since initial investments.

BOARD CHAIR REPORT - Violet Oldenski

Board Resignation - Judith McCauley has resigned due to work requirements.

No Board Meeting Month - No July Board meeting this year.

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis

COF 06/13/2019

As of 05/31/2019 - Paid members 990; Total bus mileage 144,538

Month of May - New members 27; Total Attendance 2,111; Activities 1,626;
Special Events 424; Off-Site Events 61/200 Health Fair; Meals 754; Bus riders 149;
Bus miles 1,594

Comments - Some up trends. Health Fair was very successful with a lot of community involvement and many positive comments. Town Park Clubhouse use allowed more space. Probably shuttle to alleviate parking issues in future. We expect the lunch program to increase.

May Program Highlights: University Express Lectures (7); Mother's Day Luncheon; Health & Fitness Fair; Seneca Niagara Casino Trip; The Benefits of Cannabis Oil; Dinner & a Movie; Family Feud (CSCC Edition).

Upcoming Events:

Coupons - 179 members have picked up coupons. Don't have amount of turn ins yet.

Limited Activities - June 25 (Primary Day)

Annual Basket Raffle & Chicken BBQ - Saturday, July 20 - 11 am to 3 pm.
Town Park Clubhouse. Donations already coming in. Volunteers will be needed.

Board Basket - Basket passed for Board donation to basket raffle

Grand River Cruise in Caledonia, Canada - July 18 - Sold out.

Tea Party - Rescheduled. to July 9 @ 2 pm

University Express & Daily Notice Board - Comments by Board Vice-Chair - Very popular. Described how University Express involves complicated scheduling requiring a lot of work by the staff. Daily Notice Board also requires significant effort by staff.

COMMITTEE REPORTS

EXECUTIVE & PEC -Violet Oldenski

COF Exec 06/06/2019

Executive Committee - Met to set agenda for this meeting.

Performance Evaluation Committee (PEC) - Did not meet.

CSCI Board June 13, 2019 - Board Approved 09122019

FINANCE - Mary Anne Kermis

COF 05/29/2019

Financials - April approved.

Operations Budget 2020 - Committee and staff have tried to establish a realistic budget (authorized spending plan).

Important Budget proposal items reviewed by Committee Chair:

Request more stipend (4%) from the Town primarily to support more activities and extended hours.

Need to replace office computers and provide laptop for Bookkeeper.

Adding line for health insurance (available to limited number of staff)

Increase in salary line to provide for more staff hours especially for programs aiming for younger seniors, also note that past year (2019) amount was too low.

Planned deficit would be funded by cash reserve, if necessary. Might sell investment to cover.

Considering email newsletter to save cost of mailing and separate items we include.

Suggestion to advertise new hours to attract new, younger members.

Committee motion to approve proposed budget as presented 6/13/2019.

Voting to approve proposed budget dated 6/13/2019 aye (8) Anderson, Blum, Kermis, Meacham, Poczik, Ruhland, Westley, Young. Voting nay (0). Voting abstain (0)

Motion carried unanimously.

MEMBERSHIP & PROGRAMS - Bob Poczik

05/06/2019

Staff Appreciation and Morale - Committee Chair offered comments from a summary of ideas developed by the Committee to support staff appreciation and morale. Extensive discussion followed regarding both the ideas presented and additional ideas. Many ideas for staff recognition were covered. Suggestion box includes ideas and both complaints and praise for staff. There were many positive responses to the study we did a while ago.

One idea is to include praise in the newsletter. Other ideas included employee of the month or some time period, group praise rather than singling out one individual, gift of money or physical item like TV or knife set.

NOMINATING - Darrell Young

No report.

PERSONNEL - Mary Anne Kermis

Personnel Issues - Committee regularly gets involved in personnel issues regarding staff or members.

LEGISLATION & BYLAWS - Jim Blum

No report. Continue to hope there will be no need for meetings this year.

PLANNING - Jim Blum

COF 05/16/2019

Five Year Capital Budget Plan - Reviewed proposals at couple meetings. Expecting to complete for delivery to Board at August meeting.

OLD (unfinished) BUSINESS

None..

NEW BUSINESS

None.

EXECUTIVE SESSION

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of specific individuals made by Jim Blum. Second by Rosemond Ruhland.

Voting aye (8) Anderson, Blum, Kermis, Meacham, Poczik, Ruhland, Westley, Young.

Voting nay (0).

Motion carried unanimously.

Motion to go out of Executive Session by Mary Anne Kermis. Second by Bill Westley.

Voting aye (8) Anderson, Blum, Kermis, Meacham, Poczik, Ruhland, Westley, Young.

Voting nay (0).

Motion carried unanimously.

TOWN BOARD LIAISON REPORT - Bob Geiger

Senior Center Items - 1) Insurance plans are good; 2) Still trying for Erie County Block Grant for vehicle (bus/van); 3) Parks has fixed up Bocce Courts; 4) Some extra things were not in budget; 5) Outside company will clean rugs during shutdown; 6) Pot holes at Center have been fixed.

Executive Director commented that new signs have been installed by the entrance driveway.

PUBLIC COMMENTS (received in writing)

Folder for Comments - Available during the Board meeting for comments in writing.

Chair Comments - Received comments that have been distributed to all Board members.

We are looking into them.

ADJOURNMENT - Motion to adjourn at 10:14 am made by Mary Anne Kermis. .

Second by Darrell Young. Motion approved by unanimous consent.

TRAINING SESSION - FOIL & Open Meetings Laws

TOWN HAPPENINGS REPORT - Bob Geiger

Town Happenings Items - Liaison showed video pictures and commented on several things happening in the Town of Clarence including proposed buildings and pocket parks.

Regular Meeting - August 8, 2019

Jim Blum, Secretary