

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: July 9, 2020**

Meeting called to order at 9:00 am by Chair Violet Oldenski.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Jeff Buckley, Carol Gettings, Dave Meacham,
Violet Oldenski, Rosemond Ruhland, Wayne West, Bill Westley.

EXCUSED: Mary Anne Kermis, Paul Schulz

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Carol Gettings

SECRETARY'S REPORT- Jim Blum

March 12, 2020 Regular Board meeting minutes draft.

Motion to approve draft minutes of March 12, 2020 made by Jim Blum.
Second by Bill Westley.

Voting to approve draft March 12 minutes aye (6) Blum, Buckley, Meacham, Ruhland, West,
Westley.

Voting nay (0). Voting abstain (2) Adams, Gettings.
Motion carried.

TREASURER'S REPORT - (for Mary Anne Kermis)

Report - Information available in the office.

Vanguard Funds - Recent status of Vanguard Funds was distributed without comment in the
Board packet.

BOARD CHAIR REPORT - Violet Oldenski

Board Treasurer Election - Mary Anne Kermis nominated by Jim Blum.
Chair requested other nominations three times. There being no other nominations, Secretary
was directed to cast one vote to elect Mary Anne Kermis as Treasurer.

CSCI Board July 9, 2020 - Board Approved 08132020

Nominating Committee - Secretary states that an Executive Committee motion names Lori Adams chair, and Carol Gettings and Wayne West as members of Nominating Committee for Board approval. Bill Westley is already on the Nominating Committee. Note that Executive Committee is looking for a Center member that we could recommend for naming to the Nominating Committee.

Voting to approve Nominating Committee members recommendation of the Executive Committee aye (8) Adams, Blum, Buckley, Gettings, Meacham, Ruhland, West, Westley.

Voting nay (0). Voting abstain (0)

Motion carried unanimously.

Board Meetings - Chair stated that Board meetings will now occur on the regular schedule of second Thursday of each month unless advised otherwise.

Committee Meetings - May be announced and held at the Center by arranging with the staff.

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis

Months of March through June - Center closed.

Program Highlights: Staff contacted members during shutdown.

Upcoming Programs and Events:

Reopening Center - Coronavirus (COVID-19) - Planning for opening the Center with Covid-19 related adjustments in procedures. Working on a reopening safety plan document covering Covid-19 related requirements for Center operation. I hope to have a somewhat permanent plan document by the next Board meeting. Using NYS Forward Safety Plan Template as a starting point. Referring to CDC and Erie County Health guidelines. The plan sets forth minimum guidelines for staff and participants. We are part of stage four of NYS Forward Covid-19 rules. We must have a plan available for review by government and public.

We are getting many calls every day from people who want to come to the Center. Safety and Health are the most important considerations for what we plan to do.

We are considering Monday, August 17 as a target date for reopening the Senior Center. This depends on Town approval and the conditions that occur. It will be difficult to have a normal experience for our members. We will let people know the plans by announcements through the newsletter, Center and Town web sites, phone calls, e-mail, Facebook, and other means. There will be a release commitment required of attendees at the Center. The inherent risk of Covid-19 exists anywhere people gather. Attendees must voluntarily assume and accept risks involved. There must be self responsibility. There will be a need for extensive disinfecting all parts of the building throughout the day as people return.

Extensive discussion on various aspects of preparation for and operation in a new normal related to Covid-19. Erie County congregate dining (nutrition) program is tentatively considering standard service beginning August 3. Our service would be limited by social distancing to about 10 people with maximum of 2 per table spaced 10 feet apart. Use of the other half of the main room is complicated by table moves to change from programs and back. Alternatives for County nutrition involving outdoors or packages are not allowable due to temperature maintenance and cost issues. Our dining is normally 20 to 30 people. We would expect more people would like to come now. Some common activities like cards and dominos are difficult for maintaining disinfecting and masks must be worn at all times with hand sanitizing after use.

CSCI Board July 9, 2020 - Board Approved 08132020

We will be limited on the number we can accommodate due to the limits related to social distancing and reduced percent attendance NYS rules. Advance reservations and sign in will be required for anyone who will enter the building for specific programs to assure we meet attendance limits for each room. Each person will be screened and recorded on entrance including temperature check and phone number for possible contact tracing. People will not be allowed to stay and socialize after their reserved program. Each person must be responsible for their own health because it is not reasonable for Center staff to monitor what everybody does. Lavatories must be limited to one person at a time and disinfecting is an issue.

Discussion on various aspects including coordination with County Nutrition, Town Supervisor's Office, Parks. Cleaning required is an issue for ourselves, Parks, and Town. Disinfecting is necessary after every use. Cooling center needs may be an issue. Percent of building capacity limits may be changing and they affect each room. Protective equipment and disinfecting supplies are difficult to obtain. Number of people on our bus may be limited to four per trip for social distancing making transportation inefficient and costly. Temperature and medical screening may be required with records of passengers. Masks and hand sanitizer are required on the bus and throughout the building. Costs of all these items are up. Monitoring of mask wearing when moving about in the building will be an issue as well as accommodations for ADA cases.

Location of chairs and standing locations for social distancing need to be marked on the floors. Signs regarding requirements will be posted throughout the building.

Picnics in Town parks are limited for numbers and one shelter we use is under construction. Social distancing would be required.

Sign up limits mean difficulties for reservation priorities (who gets left out) for especially picnics as well as all other programs.

Office Computers - Subject not covered this meeting.

COMMITTEE REPORTS

EXECUTIVE & PEC - Violet Oldenski

COF Exec 07/02/2020

Executive Committee - Met to set agenda for this meeting.

Performance Evaluation Committee (PEC) - Did not meet.

FINANCE - Mary Anne Kermis

No report.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland

Coupons - Motion from the Membership Committee to approve the Executive Director spending up to \$5,000 for issuance to Center members of five (5) \$1 coupons for each member passed in March.

Chair suggests that we should change this due to circumstances. Coupons have not been given out. After discussion, motion by Jim Blum to hold the coupon program in abeyance until further developments due to the Covid situation. Second by Lori Adams.

Voting aye (8) Adams, Blum, Buckley, Gettings, Meacham, Ruhland, West, Westley.

Voting nay (0). Voting abstain (0)

Motion carried unanimously

NOMINATING -

No report.

PERSONNEL - Mary Anne Kermis

No report

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum

No report.

OLD (unfinished) BUSINESS

None.

NEW BUSINESS

Paycheck Protection Program (PPP) - Federal program to maintain people receiving a regular paycheck during the Covid-19 shutdown. Involves a loan from a bank that is paid off by the government if people are kept on the payroll.

Motion to approve officers present to file a Corporate Resolution for a PPP application through the Bank of Akron/Bank on Buffalo made by Jim Blum. Second by Bill Westley.

Discussion included how the program works, coverage would be for our payroll and related expenses, all of our employees were kept on the payroll for the whole time period involved so we should be good for the full amount involved, paperwork involved is difficult, other organizations have received this money. This program would help us respond to the need of the Town to reduce expenses.

Voting approval of present officers for filing a PPP Corporate Resolution aye (8) Adams, Blum, Buckley, Gettings, Meacham, Ruhland, West, Westley.

Voting nay (0). Voting abstain (0)

Motion carried unanimously.

EXECUTIVE SESSION

None.

TOWN BOARD LIAISON - Bob Geiger

New bus/van - Here and being painted at the Highway Department.

Covid-19 impact - Bus will carry less per trip increasing costs.

Finances - Town looking to reduce costs. No overtime, no summer help, no pool, etc.

Senior Center Building - Has been closed except recent use for Meals on Wheels,
County antibody tests, County election.

PUBLIC COMMENTS (received in writing)

Chair Comment - Public Comments received from March were reviewed in the Executive
Committee. They are here and Board members are welcome to look at them.

ADJOURNMENT - There being no other business Chair adjourned the meeting at 10:25 am .

TRAINING SESSION - None.

TOWN HAPPENINGS - Bob Geiger -

No report.

Next Regular Meeting - August 13, 2020

Jim Blum, Secretary