

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: January 14, 2021**

Meeting called to order at 9:00 am by Chair Violet Oldenski.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Jeff Buckley, Carol Gettings, Mary Anne Kermis,
Dave Meacham, Violet Oldenski, Rosemond Ruhland, Wayne West.

EXCUSED: Paul Schulz

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger

INSTALLATION - Installation of officers was conducted by Clarence Town Supervisor,
Patrick Casilio.

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Jeff Buckley

SECRETARY'S REPORT- Jim Blum

December 10, 2020 Regular Board meeting minutes draft.

Motion to approve draft minutes of December 10, 2020 made by Jim Blum.

Second by Jeff Buckley.

Voting to approve draft December 10 minutes aye (6) Blum, Buckley, Kermis, Meacham,
Ruhland, West.

Voting nay (0). Voting abstain (2) Adams, Gettings.

Motion carried.

TREASURER'S REPORT - Mary Anne Kermis

Treasurer's Report - Report covering December received and referred for audit.

Balances - We're getting very low especially in Payroll. We have a line of credit at Bank on Buffalo which Finance Committee feels we should use rather than sell some investment if we do not receive the stipend when needed.

Stipend - Received 2021 first quarter early by special process at the Town due to efforts of our Liaison. That resolved the issue of low balances.

CSCI Board January 14, 2021 - Board Approved 02112021

BOARD CHAIR REPORT - Violet Oldenski

Committee Appointments - Board Chair read off proposed standing committee appointments. Executive Committee consists of the elected officers. Performance Evaluation Committee (PEC) consists of Executive Committee plus the Personnel Committee Chair.

Secretary stated members for the Nominating Committee were named by the Executive Committee. They are Lori Adams, Chair, with Carol Gettings and Wayne West.

Committee appointments by the Chair include:

Finance - Mary Anne Kermis, Chair; Wayne West, Vice Chair; and Jeff Buckley plus non Board members Bob Hoag, Ray McLaughlin, Jack Meldrum, and Duane Sundell.

Legislation & Bylaws - Jim Blum, Chair; Paul Schulz, Vice Chair; and Dave Meacham.

Membership & Programs - Rosemond Ruhland, Chair; Lori Adams, Vice Chair: and Wayne West; plus non Board members Carolyn Giovino, Sandra Kindt, Tom Scott, and Hilde Smith.

Personnel - Carol Gettings, Chair; Mary Anne Kermis, Vice Chair; and Jim Blum.

Planning - Jim Blum, Chair; with Dave Meacham and Rosemond Ruhland.

Consensus was to vote on the full list of all committee members including both Chair and Executive Committee recommendations.

Voting to approve all committee appointments recommendations made at this meeting aye (8) Adams, Blum, Buckley, Gettings, Kermis, Meacham, Ruhland, West.

Voting nay (0). Voting abstain (0).

Committee appointments approved unanimously.

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis.

As of 12/31/2020 - Paid members 878; Total bus mileage 2812

Month of December - New members 0; Total Attendance 0; Activities 0; Special Events 0; Off-Site Events 0; Meals 161(frozen); Bus riders 4; Bus miles 1295

December Highlights:

Center closed for recreational activities since 11/23.

Drive-thru Dinner 12/15 (25 people)

Status of Senior Center

Reopening - Planning for reopening on February 1. Final decision should come on Tuesday 1/19 after looking at numbers for the County. Newsletter ready to go to printer. If we reopen on orange as we were before we shut down, the limitations involve less than 10 people in a group. Our members need the opportunity to socialize.

CSCI Board January 14, 2021 - Board Approved 02112021

We have requested and believe that we will be authorized by the health department to hold exercise classes. Limits are more strict for exercise classes and half dining room could serve 6 people while the full dining room could only serve 12 people based on dimensions. We are adding to our reopening policy for exercise. Erie County dining is still shut down.

The rules are less strict for other than exercise. The rules are complex and changing.

Staff Activities - Taking in membership forms, making phone calls, sending e-mails, doing mailings, answering questions on concerns. Van delivering frozen meals (15-20/week) to people who don't qualify for services like Meals on Wheels. Van offering transportation for shopping, banking, and prescription pickup. Not doing medical appointments. Van drivers also help on mailings.

Program Coordinator - The Executive Director introduced Nicky Geiger our new Program Coordinator. She is working on new ideas to try.

Current Action - Hard at work to get the place ready to reopen. Getting every employee involved working more as team doing things and coming up with ideas.

Upcoming Programs and Events:

Working on a drive through Valentine's dinner. Also a possible virtual valentine's party with entertainment and music on something like ZOOM.

Trying to get ready to schedule all of our regular programs.

Special Event - In the past we have done a holiday luncheon as a thank you for Parks employees which we have not been able to do recently. The Executive Director will subsidize a drive through lunch for Parks employees as a thank you for what they do for us.

Fundraising - We depend on fundraisers to subsidize activities. The basket raffle raised about \$5000 and the Health Resource Fair raised about \$2000. We have not done them due to Covid-19. We are looking at other options for fundraisers.

Virtual Programs - We think only about 30% of our members have computers and many of them don't know how to use them. We are seeking a possible source of donated computers for seniors. Training and internet access would also be required.

COMMITTEE REPORTS

EXECUTIVE & PEC - Violet Oldenski

COF Exec 01/07/2021, PEC 01/07/2021

Executive Committee - Met to set agenda for this meeting.

Performance Evaluation Committee (PEC) - Met to discuss status with Executive Director.

CSCI Board January 14, 2021 - Board Approved 02112021

FINANCE - Mary Anne Kermis

COF 01/07/2021

Since we were not appointed for the new year we could not pass motions.

Financials - October and November. Reviewed with provisional approvals.

Audit - Auditor will begin work soon.

Vanguard Investments - The Vanguard status report for January was reviewed and Committee Chair commented that our investments are doing very well. Individual Vanguard fund status and identities were reviewed.

Fourth Quarter Stipend - We did not receive a fourth quarter stipend for 2020. PPP impact on the stipend for 2020 is under consideration to be resolved by Town financial team.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland

No report.

NOMINATING - Lori Adams

No report.

PERSONNEL - Mary Anne Kermis

No report.

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum

No report.

OLD (unfinished) BUSINESS -

None.

NEW BUSINESS -

PPP2 - The result of PPP (Paycheck Protection Program) is a contribution to controlling cost for the Town during the impact of Covid-19. There is a new PPP program available that we could apply for.

Motion for staff to apply for the new PPP program made by Mary Anne Kermis.

Second by Rosemond Ruhland. Voting to approve second PPP application
aye (8) Adams, Blum, Buckley, Gettings, Kermis, Meacham, Ruhland, West.

Voting nay (0). Voting abstain (0).

Approved unanimously.

CSCI Board January 14, 2021 - Board Approved 02112021

Policy Reviews - Discussion led to consensus that the various committees should review Board policies that apply to them and offer any recommended revisions for Board approval. Some policies that may need review were offered including policies on membership, suggestions, and investments.

EXECUTIVE SESSION

None.

TOWN BOARD LIAISON - Bob Geiger

Stipend - A special process was followed to get the 2021 first quarter stipend for the Center.

Virtual meetings - Happening everywhere

Grant - Plan for bike path along Wehrle Drive north side

Councilman Resignation - Chris Greene will become Erie County Legislator replacing Ed Rath.

Farmers Market - Area has been surveyed. Discussion is between the market and the bowling alley that owns part of the area used by the market.

PUBLIC COMMENTS (received in writing)

Chair Comment - One Public Comment was received last meeting.

Public Comments - One public comment was received today.

ADJOURNMENT - There being no other business, Chair adjourned the meeting at 10:12 am.

TRAINING SESSION - Board Operation, Quorum, Actions by Month.

TOWN HAPPENINGS - Bob Geiger - Covered before.

NEXT REGULAR MEETING - February 11, 2021

Jim Blum, Secretary