

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: December 10, 2020**

Meeting called to order at 9:00 am by Chair Violet Oldenski.

ROLL CALL

PRESENT: Jim Blum, Jeff Buckley (out 9:45 am), Mary Anne Kermis, Dave Meacham, Violet Oldenski, Rosemond Ruhland, Paul Schulz, Wayne West, Bill Westley.

EXCUSED: Lori Adams, Carol Gettings

Executive Director: Debb Sabbatis (not attending, Covid quarantine)

Town Board Liaison: Bob Geiger

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Jim Blum

SECRETARY'S REPORT- Jim Blum

November 12, 2020 Regular Board meeting minutes draft.

Motion to approve draft minutes of November 12, 2020 made by Jim Blum.
Second by Bill Westley.

Voting to approve draft November 12 minutes aye (7) Blum, Buckley, Kermis, Meacham, Ruhland, West, Westley. Voting nay (0). Voting abstain (1) Schulz.

Motion carried.

TREASURER'S REPORT - Mary Anne Kermis

Treasurer's Report - Report covering November received and referred for audit.

Paycheck Protection Program (PPP) - We have not received the stipend for the fourth quarter. Work required to apply for PPP forgiveness was described. Forgiveness has been filed. Town will decide what to do with PPP after the answer is received. We expect the stipend to be adjusted for part of the PPP. Liaison comment that CSCI will probably receive an adjusted stipend with part of PPP to cover the adjustment. Town accountant and accounting firm are considering what should be done. Town is planning stipend for next year will not be changed but things are uncertain. The Town is closed, the court is closed, and the Center is closed. Town Organizational meeting first week in January where appointments are made will probably be on ZOOM. These are unusual times when everything is uncertain.

CSCI Board December 10, 2020 - Board Approved 01142021

Treasurer comment that the Center staff is working on a whole list of things including a new County 3 to 5 meal frozen food package program. Meals on Wheels is at capacity and can't take on new customers. We are also looking to provide online programs.

BOARD CHAIR REPORT - Violet Oldenski

Board Meetings - We are prepared to hold Board meetings on ZOOM if necessary.

Retirement - Bill Westley is retiring from CSCI Board after serving in all officer positions and many committees over 24 years. This is his last meeting.

Motion to thank Bill for his many years of faithful service made by Paul Schulz. Second by Rosemond Ruhland. Voting aye (7) Blum, Buckley, Kermis, Meacham, Ruhland, Schulz, West. Voting nay (0). Voting abstain (0).

Motion passed unanimously with a round of applause.

Election of Officers for the year 2021 - Chair comment that we planned to do the election during new business but we need to do the election early in the agenda as some Board members may need to leave early.

In each case candidates offered by the Nominating Committee have confirmed willingness to
serve in the office.

Chair - In the absence of the Nominating Committee Chair, the Board Secretary stated that the nominee was Violet Oldenski and requested other nominations three times with no other responses. There being no other nominations, the Secretary cast one ballot to elect Violet Oldenski to the position of Board Chair.

Vice-Chair – Board Chair stated that the nominee was Lori Adams and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Lori Adams to the position of Board Vice-Chair.

Secretary - Board Chair stated that the nominee was Jim Blum and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Jim Blum to the position of Secretary.

Treasurer - Board Chair stated that the nominee was Mary Anne Kermis and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Mary Anne Kermis to the position of Treasurer.

Assistant Treasurer - Board Chair stated that the nominee was Wayne West and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Wayne West to the position of Assistant Treasurer.

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EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis (by Board Chair Violet Oldenski.)

As of 11/30/2020 - Paid members 878; Total bus mileage 2682

Month of November - New members 2; Total Attendance 456; Activities 220; Special Events 34; Off-Site Events ; Meals 138; Bus riders 23; Bus miles 665

November Highlights:

Veteran's Day Luncheon 11/08

Center closed for recreational activities 11/23

Upcoming Programs and Events:

Drive-thru Dinner 12/15 Meal includes soup, salad, roll, and dessert. Cost \$5/meal

Board Chair read comments from the Executive Director who is in Covid quarantine.

Status of Senior Center and reopening -

It was not an easy decision to again close the Center. Considering the increase in positive cases in our area and that we are in an orange zone it seemed prudent to close the Center. As to when we may safely reopen, this will be dependent upon the increase or decrease in COVID cases. While there is the continued threat of our region going into a Red Zone or staying in the Orange, it does not seem logical to reopen. Should we return to Yellow then we should consider the decision of reopening.

As of now the staff will be working remotely and onsite, as necessary, to provide essential services to seniors living in our community.

Board Chair comment that members have been glad they can call the center and get help on many things.

COMMITTEE REPORTS

EXECUTIVE & PEC - Violet Oldenski

COF Exec 11/20/2020

Executive Committee - Met to set agenda for this meeting.

Performance Evaluation Committee (PEC) - Did not have meeting.

FINANCE - Mary Anne Kermis

Vanguard Investments - The Vanguard status report for December was reviewed and Committee Chair commented that our investments are holding and are doing quite well.

Meetings - Difficult for Finance to hold ZOOM meetings due to lack of available capability for some committee members to participate.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland

No report.

NOMINATING - Lori Adams

COF 11/12/2020

No report.

PERSONNEL - Mary Anne Kermis

No report.

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum

No report.

OLD (unfinished) BUSINESS -

None.

EXECUTIVE SESSION

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of the Executive Director made by Violet Oldenski. Second by Jeff Buckley.

Voting aye (8) Blum, Buckley, Kermis, Meacham, Ruhland, Schulz, West, Westley.

Voting nay (0).

Motion carried unanimously.

Motion to go out of Executive Session made by Violet Oldenski.

Second by Wayne West.

Voting aye (8) Blum, Buckley, Kermis, Meacham, Ruhland, Schulz, West, Westley.

Voting nay (0).

Motion carried unanimously.

CSCI Board December 10, 2020 - Board Approved 01142021

NEW BUSINESS -

Performance Evaluation ED - Motion to approve the proposed performance evaluation of the Executive Director and the related recommended salary increase of \$600 per month made by Jim Blum. Second by Paul Schulz. Voting to approve the evaluation and related salary increase aye (8) Blum, Buckley, Kermis, Meacham, Ruhland, Schulz, West, Westley. Voting nay (0). Voting Abstain (0).

Motion carried unanimously.

Program Coordinator - Motion by Personnel Chair, Mary Anne Kermis, to approve appointment of Nicky Geiger as Program Coordinator of Clarence Senior Center. Second by Paul Schulz. Voting aye (8) Blum, Buckley, Kermis, Meacham, Ruhland, Schulz, West, Westley. Voting nay (0). Voting Abstain (0).

Motion carried unanimously.

TOWN BOARD LIAISON - Bob Geiger

Bob Poczik - Recovered from Covid and is fine.

Town Organizational Meeting - Wednesday, January 6, 2021. Involves many appointments. Can't be done in the auditorium. Not sure how it will be done.

New Highway Building - Project on hold. Plan includes park by bike path.

Senior Center Plans - Community Center planning considering all options including new and rebuilding. Looking for available funds through grants, etc

Wehrle Park - Planned by bike path

Farmers Market - Ownership of area being surveyed. Bowling alley owns part of the area.

PUBLIC COMMENTS (received in writing)

Chair Comment - One Public Comment was received last meeting. It and another past public comment were seen as part of staff responsibility and answers have been prepared by the Executive Director.

Public Comments - One public comment was received today.

ADJOURNMENT - There being no other business, Chair adjourned the meeting at 9:54 am.

TRAINING SESSION - None.

TOWN HAPPENINGS - Bob Geiger - Covered before.

NEXT REGULAR MEETING - January 14, 2021

Jim Blum, Secretary