

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: December 12, 2019**

Meeting called to order at 9:00 am by Chair Violet Oldenski.

ROLL CALL

PRESENT: Barbara Anderson, Taha Bat, Jim Blum, Dave Meacham, Violet Oldenski, Rosemond Ruhland, Paul Schulz, Bill Westley, Darrell Young.

EXCUSED: Mary Anne Kermis,

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger (in 9:09 am)

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Darrell Young.

SECRETARY'S REPORT- Jim Blum

November 14, 2019 Regular Board meeting minutes draft. No corrections.

Motion to approve draft minutes of November 14, 2019 made by Jim Blum.

Second by Darrell Young.

Voting to approve draft November 14 minutes aye (8) Anderson, Bat, Blum, Meacham, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting abstain (0).

Motion carried unanimously.

TREASURER'S REPORT - Darrell Young

December Treasurer's Report - Report covering November received and referred for audit.

Investments - Vanguard investments continue to do well. Overall rate of return is 10.2%.

BOARD CHAIR REPORT - Violet Oldenski

Board Christmas Lunch - Tomorrow Friday, December 13 at Brookfield Country Club.

Special Events - Holiday tea was wonderful. Salvatore's is coming up.

CSCI Board December 12, 2019 - Board Approved 01/09/2020

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis

COF 12/12/2019

As of 11/30/2019 - Paid members 1,117; Total bus mileage 153,695

Month of November - New members 11; Total Attendance 1527; Activities 1,083; Special Events 362; Off-Site Events 82; Meals 690; Bus riders 133; Bus miles 1,407

Comments - The numbers are as accurate as can be. Chair volleyball is very, very popular in other areas. We hope it catches on here and we might be able to get something going with other centers. .

November Program Highlights: Holiday Marketplace 11/07; Veteran's Day Luncheon 11/08; Thanksgiving Dinner 11/14; Chair Volleyball 11/18; Student Art Show 11/20; Dinner and a Movie 11/20; Thanksgiving Luncheon 11/26; Craft; Four University Express Lectures.

Upcoming Programs and Events:

Holiday Luncheon 12/18

Census Information 12/18 - Very important to get seniors involved.

New Year's Gala at Salvatore's w/ The Nitetones - \$35@ December 27

New Year's Stay Fit Luncheon 12/31

Holiday Market - (Sponsored by Senior Center at the Town Park Clubhouse. Involves crafters and home sale vendors.) Net profit dollar amount was \$337. Everyone was quite pleased. It puts us out in the community and it might be worth it just for that. Majority of vendors want to come back next year. Will consider shorter hours and different evenings next time.

Rural Transit - Read thank you note from them. Comment to try to announce during Center lunch next year.

Grant - New York State Women, Inc. (716 chapter) - We asked for \$600 and received \$550 for proposed items.

Coupons - Membership Committee report will cover.

Chairs - (replacement chairs primarily for the dining room, exercise classes, and some other areas. Proposal is stackable, no arms, safe, standard size, cushion, four legs for safety, smooth leg bottoms to slide and not snag on rugs.) On order. Delivery will be released by our check.

Town Hall Meeting - Possible moderator and process rules or guidelines are being considered. A Center communication opportunity with no Board involvement.

COMMITTEE REPORTS

EXECUTIVE & PEC -

COF Exec 12/05/2019, PEC 12/05/2019

Executive Committee - Met to set agenda for this meeting.

Performance Evaluation Committee (PEC) - Met to review ED performance.

CSCI Board December 12, 2019 - Board Approved 01/09/2020

FINANCE - Mary Anne Kermis (by Darrell Young)

COF 11/21/2019

Annual Audit - Work begins in January.

Financials - October approved.

Operations Budget - Updated budget in packet. Only changes were actual stipend adjusted to 2% by the Town with related adjustments in totals. Motion by the Committee to approve the revised Operations Budget.

Voting on the revised Operations Budget aye (8) Anderson, Bat, Blum, Meacham, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting abstain (0).

Motion carried unanimously.

Activities Budget - Proposed budget in packet. Prepared by the staff and approved by the Membership & Programs Committee. Motion by the Finance Committee to approve the proposed Activities Budget. Voting to approve the proposed Activities Budget aye (8)

Anderson, Bat, Blum, Meacham, Ruhland, Schulz, Westley, Young.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

MEMBERSHIP & PROGRAMS - Bill Westley

COF 11/18/2019, 12/09/2019

Activities Budget - Committee approved the proposed Activities Budget.

Coupons - Total of 636 coupons used. Percent of members using the coupons is low. Committee to evaluate next year.

Bus Assistance - How much help can our driver give members to/from their home?

Comment that County bus requires forms be submitted.

Consensus that our insurance agency should be contacted for advice.

NOMINATING - Darrell Young

COF 11/13/2019

No Report.

PERSONNEL - Mary Anne Kermis

No report.

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum

No report.

OLD (unfinished) BUSINESS

None.

NEW BUSINESS

Board Officers Election - For the 2020 Year

In each case candidates offered by the Nominating Committee confirmed willingness to serve in the office. Vice Chair described the process by which the election is conducted.

Chair - Board Vice Chair stated that the nominee was Violet Oldenski and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Violet Oldenski to the position of Board Chair.

Vice-Chair – Board Chair stated that there were no nominees for Vice-Chair and requested other nominations. Jim Blum nominated Bill Westley. Bill Westley stated that he would accept the responsibility. The Chair requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Bill Westley to the position of Board Vice Chair.

Secretary - Board Chair stated that the nominee was Jim Blum and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Jim Blum to the position of Secretary.

Treasurer - Board Chair stated that the nominee was Darrell Young and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Darrell Young to the position of Treasurer.

Assistant Treasurer - Board Chair stated that the nominee was Mary Anne Kermis and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Mary Anne Kermis to the position of Assistant Treasurer.

EXECUTIVE SESSION

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of specific individuals, primarily the Executive Director, made by Violet Oldenski. Second by Darrell Young. Voting aye (8) Anderson, Bat, Blum, Meacham, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting Abstain (0). Motion carried unanimously.

Motion to go out of Executive Session by Barbara Anderson. Second by Darrell Young. Voting aye (8) Anderson, Bat, Blum, Meacham, Ruhland, Schulz, Westley, Young. Voting nay (0). Voting Abstain (0). Motion carried unanimously.

OTHER NEW BUSINESS

Performance Evaluation - Motion to approve the proposed performance evaluation of the Executive Director and the related recommended salary increase of 2% made by Jim Blum. Second by Paul Schulz. Voting to approve the evaluation and related salary increase aye (8) Anderson, Bat, Blum, Meacham, Ruhland, Schulz, Westley, Young, Voting nay (0). Voting Abstain (0).
Motion carried unanimously.

Email/letter Correspondence - Memo was delivered to all Board members from Center member Janet Vito. In answer an excerpt from the March 2019 CSCI Board minutes was handed to Janet Vito at the meeting.

TOWN BOARD LIAISON REPORT - Bob Geiger

Senior Center Items -

- 1) Plan 2030 - Town held public hearing for input last night
- 2) Bus - Still waiting for 2019 or 2020 bus to become available.

Comment that delay on bus caused us to miss the chance for another grant item.

PUBLIC COMMENTS (received in writing)

Chair Comment - We received public comments that were discussed in the Executive Committee meeting. We will take them under consideration.

ADJOURNMENT - There being no other business the Chair adjourned the meeting at 10:15

TRAINING SESSION - None.

TOWN HAPPENINGS REPORT - Bob Geiger -

- 1) BarBill - Hiring employees and expect to open in January.
- 2) Eastern Hills Mall - Major presentation to the public this week was very well received. There will be an indoor corridor in the previous Sear's building. Auto Bureau will be relocated in the mall.

Next Regular Meeting - January 9, 2020

Jim Blum, Secretary