

CSCI Board October 14, 2021 - Board Approved 11112021

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: October 14, 2021**

Meeting called to order at 9:00 am by Chair Violet Oldenski.

ROLL CALL

PRESENT: Lori Adams, Corine Artis, Jim Blum, Jeff Buckley, Carol Gettings, Dave Meacham, Violet Oldenski, Rosemond Ruhland, Paul Schulz.

EXCUSED: Wayne West

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger (in 9:17 am)

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Lori Adams

SECRETARY'S REPORT- Jim Blum

September 9, 2021 Regular Board meeting minutes draft distributed.

Motion to approve draft minutes of September 9, 2021 made by Jim Blum.

Second by Jeff Buckley.

Voting to approve draft September 9 minutes aye (6) Adams, Artis, Blum, Buckley, Gettings, Ruhland. Voting nay (0). Voting abstain (2) Meacham, Schulz.

Motion carried.

TREASURER'S REPORT - Wayne West (excused)

September Treasurer's Report - Received and referred for audit.

BOARD CHAIR REPORT - Violet Oldenski

Key Actions by Month - A minor change moves the acceptance of the Town contract to January.

November CSCI Board Meeting - Falls on November 11, Veteran's Day Holiday. Chair suggested dates and decided to proceed with CSCI monthly Board meeting on Friday, November 12, 2021.

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Committee Appointment - Secretary states that the Executive Committee names Rosemond Ruhland to the Nominating Committee for Board approval. Voting to approve the appointment aye (8) Adams, Artis, Blum, Buckley, Gettings, Meacham, Ruhland, Schulz. Voting nay (0). Voting abstain (0). Motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis.

COF 10/14/2021

Val Pak - Our item was included in this month's mail. Many received them yesterday. We already had a response.

Note: Val Pak will cover 60,000 households for three months with a direct mail piece. The included QR Code use was demonstrated by Lori Adams during the meeting. It provides a direct link to our web site.

As of 09/30/2021 - Paid members 753; Total bus mileage 8396

Month of September - New members 7; Total Attendance 1109; Activities 902; Special Events 310; Off-Site Events 126; Lunch Meals 566; Meals (frozen)126; Dinners served 104; Bus riders 82; Bus miles 1185

Comments - Reviewed selected numbers. 40% increase in members since April. Expect more frozen meals as it gets colder. Expect van/bus use to increase. Picnics did very well this year coming out of Covid. Additional new format displays current years numbers by month.

September Highlights: Final Picnic for 2021; Fall Prevention Programs; Seneca Lake Oktoberfest Cruise; Dinner with Jimmy C; Buffalo Philharmonic Orchestra coffee concert; Dinner and Movies at the Center; Safe Driver Academy (fun presenter avoids boredom); Book Group; Flu shots by Wegman's Pharmacy; Apple Fest; Ragtime: The Book, The Movie, The Musical by Bob Poczik.

Note that AARP Safe Driver Course has not restarted from Covid.

Upcoming Programs and Events: Letchworth Fall Foliage Excursion (Full); Halloween Bash; University Express; Bob Friedman Seminars (60 people last week); Health and wellness presentations.

Office Computers - New computers are up and running. Our computer person has cleaned everything off our old computers and they will be delivered for recycling.

Masks - Have gone back to masks.

Capacity Limits - No current limits on capacity.

Marketing - Val Pak referred earlier. Getting response.

Fundraising - Holiday Cash Raffle - Going gangbusters. We are already approaching our break even point. Hope to sell them at Pumpkin farm or other places.

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Note: "Put some jingle in your stocking" fundraiser

Event to be held from October 1 to November 22 with drawing on November 22.

For \$10 entry each participant will be entered in a drawing for 1st prize of \$1000, 2nd prize of \$500 and 3rd and 4th prizes of \$250 each.

Accident this week - Young man, Dan Giovino, who died in auto accident this week was a per diem fill in for our nutrition program. His mother and father have both been members here for a long time. Our staff will try to do something to help the family.

Funds Use - (\$10,000 from investment funds authorized by the Board) Plan is \$5000 for communications including the Val Pak publicity (\$3000). \$5000 will be used for new program support and possibly to provide incentives for bringing new members.

Email - The email system is in operation with about 200 people on it.

Election Day - Center will be open on election day but there will be no activities scheduled in room 5A on Tuesday, November 2 due to the election.

COMMITTEE REPORTS

EXECUTIVE & PEC - Violet Oldenski

COF 10/7/2021

Executive Committee - Met to set agenda for Board meeting.

Performance Evaluation Committee (PEC) - Did not meet.

FINANCE - Wayne West (Carol Gettings)

COF 9/16/2021

Financials - August accepted.

Checking Accounts - Committee recommends going to one checking account since control posting procedures are in place.

Motion to approve changing to one checking account as recommended made by Carol Gettings. Second by Lori Adams.

Voting to approve the change to one checking account aye (8) Adams, Artis, Blum, Buckley, Gettings, Meacham, Ruhland, Schulz.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

Banking - CSCI relationship with Bank on Buffalo since they took over the Bank of Akron is satisfactory with no problems. Decisions come from Pennsylvania now.

Vanguard Account - Board members for access to the Vanguard account must be updated to remove Mary Anne Kermis. Committee working on this.

Activities Budget - Consensus that Membership & Programs Committee should proceed to consider the proposed Activities Budget that is available from the staff rather than wait for Finance Committee review and comments.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland

COF 9/13/2021

Membership Handbook - Motion from the Committee to approve revisions to the Membership Handbook and addition of WKBW TV to Emergency Closing Policy per proposal dated 9/13/2021 as presented. Committee Chair reviewed proposed revisions. Committee Chair and Executive Director noted that "who are residents of Clarence" should be added in Transportation second paragraph, second sentence after the beginning word Members. Comment that "it was a good catch" and no one objected.

Voting to approve the proposed revisions to the Membership Handbook with the added revision noted and addition of WKBW TV to Emergency Closing aye (8) Adams, Artis, Blum, Buckley, Gettings, Meacham, Ruhland, Schulz.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

NOMINATING - Lori Adams

No meeting. Committee recommends nomination of officers as follows: Chair - Lori Adams, Vice Chair - Carol Gettings, Secretary - Jim Blum, Treasurer - Wayne West, Assistant Treasurer - nomination open and seeking candidate.

PERSONNEL - Carol Gettings

No report.

LEGISLATION & BYLAWS - Jim Blum

Proposed amendments to allow non resident memberships have been fully implemented. Amendments to Bylaws and revisions to the Membership Policy to allow non Clarence resident members have been completed.

There has been some misunderstanding regarding non resident membership for former residents and former Senior Center members. We have had those non resident members for a long time back to the 1980's.

PLANNING - Jim Blum

Comment on block grants being considered by Town. There was a public hearing at the Town Board meeting yesterday morning. I used information developed by the Planning Committee earlier in the year and suggested the following items for the Senior Center:

1) Senior sequential exercise equipment for indoor or outdoor, 2) Kitchen equipment replacement like dishwasher or cooler, 3) Building security coverage for 24/7 that might also be tied with sign in and pay procedures, 4) Upgrade of HVAC equipment.

The Town then commented that upgrade of HVAC was in engineering work currently.

OLD (unfinished) BUSINESS -

Board Candidates - Comment that we need candidates for replacements. Each Board member should be looking for them.

NEW BUSINESS -

NYS Minimum Wage - Comment that the increase in NYS minimum wage will affect us and more discussion will be needed about how we handle the related matters. The State is raising the minimum wage by about 5% and we must decide how to handle salaries for all employees as a result. This will affect our salaries, related accounts and our budget.

EXECUTIVE SESSION

None.

TOWN BOARD LIAISON - Bob Geiger

- 1) Town Budget - Senior Center in for 2% increase.
- 2) Stipend - Will be delivered this afternoon.
- 3) Community Block Grant funds - Senior Center item may be added
- 4) HVAC (heating, ventilating & air conditioning) for Senior Center - Already in Cares Act grant package.
- 5) Bitterman project - Housing plus storage units for owner properties including those across Transit Road.
- 6) Miles Road - Apartments
- 7) Bliss by Zoe - Town house apartments
- 8) Eastern Hills Mall - Several possible projects including car wash and Funeral Home
- 9) Dollar Store - Main Street near Hollow
- 10) Tractor Supply on Main Street
- 11) Bike Path - Along Wehrle Drive to connect Harris Hill to Bike Paths

PUBLIC COMMENTS (received in writing)

Chair Comment - Public Comment from September was reviewed by the Executive Committee. No action was recommended.

Public Comments - One public comment was received today.

ADJOURNMENT - There being no other business, Chair adjourned the meeting at 10:04 am.

TRAINING SESSION - None.

TOWN HAPPENINGS - Bob Geiger - Covered earlier.

NEXT REGULAR MEETING - Friday, November 12, 2021

Jim Blum, Secretary