

**CLARENCE SENIOR CITIZENS, Inc.  
4600 THOMPSON ROAD  
CLARENCE, NY 14031**

**REGULAR BOARD MEETING  
Date: April 14, 2022**

**Meeting called to order at 9:00 am by Chair Lori Adams.**

**ROLL CALL**

PRESENT: Lori Adams, Corine Artis, Jim Blum, Carol Gettings, Bob Hoag,  
Rosemond Ruhland, Paul Schulz.

EXCUSED: Violet Oldenski, Wayne West .

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger

**PLEDGE OF ALLEGIANCE/MISSION STATEMENT** - Rosemond Ruhland

**SECRETARY'S REPORT-** Jim Blum

March 10, 2022 Regular Board meeting minutes draft distributed.

Motion to accept draft minutes of March 10, 2022 made by Jim Blum.

Second by Carol Gettings.

Voting to approve draft March 10 minutes aye (4) Artis, Blum, Gettings, Hoag.

Voting nay (0). Voting abstain (2) Ruhland, Schulz.

Motion carried.

**TREASURER'S REPORT** - Wayne West (Bob Hoag)

Treasurer's Balances Report - Received and referred for audit.

Comment that payroll funds are limited. Stipend check is available today.

Vanguard Investment Funds - Report received and distributed to the Board.

Some issues with Vanguard paperwork related to changes in responsible persons.

Someone must get back to Vanguard and copies of all documents should be in Board files at the Center.

Financial Reports - Approved by Finance and referred to the Board.

## CSCI Board April 14, 2022 - Board Approved 05122022

### BOARD CHAIR REPORT - Lori Adams

Annual Meeting - March 17 - Well attended. Everyone handled themselves well.

Potential Board Members - One recent application. Person out of Town. We will follow when person is available for local interview.

Web Site - Our domain name and web site were moved/converted and there are resulting issues that Verizon is working to fix.

Finance Committee Appointment - Chair appoints Bob Hoag as Board member on Finance Committee for Board approval. Voting to approve appointment aye (6 ) Artis, Blum, Gettings, Hoag, Ruhland, Schulz.

Voting nay (0). Voting abstain (0)  
Motion carried unanimously.

### EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis.

COF 4/14/2022

**As of 03/31/2022** - Paid members 782; Total bus mileage 15,306

**Month of March** - New members 22; Total Attendance 1,343; Activities 1,097;  
Special Events 253; Off-Site Events 22; Lunch Meals 710; Meals (frozen) 318;  
Dinners served 149; shuttle riders 93; shuttle miles 1,227

**Comments** - A major event, the Senior Health & Fitness Fair, is coming up. Numbers are steadily improving. Membership is up over 20%. Things are really starting to pop up around the Center. We're providing what people need and want. Hopefully the Pandemic is in the past. Our Program Coordinator is doing a great job. Breakfast at the Center once a month has become very popular. The FeedMore Farmer's Market Truck offers nice things at a reasonable price. Since it is open to the public it serves the whole community as well. Comment to try for Bee or other publicity on such programs.

**March Highlights:** Breakfast at the Center 03/11 (becoming a monthly favorite, FeedMore WNY Farm Market Truck 03/11 & 3/25 2nd & 4th Fridays) (food and vegetables at lower cost), St Patrick's Day Party 03/15 (Irish dancers and Saxman Slim), Safe Driver Academy 03/16 (\$35, offered monthly), CSCI Annual Meeting 03/17, St Patrick's Day Luncheon (Hastings Duo), March Craft 03/18 - Mason jar herb garden, Dinner and a Movie 03/1, 8, 22, 29, Diner's 3/24 - Cammarata's Restaurant, Monthly Birthday Celebration 03/28, Wonders of the Vatican by Bob Poczick 03/30, Baked Potato Bar Lunch 03/31

### **April Highlights:**

04/06 - I Love Lucy Tour/National Comedy Center trip to Jamestown  
04/11 - Casino Trip to Batavia Downs

**Upcoming Programs and Events:**

05/11 - Corning Museum of Glass and Rockwell Museum

**Annual Senior Health & Fitness Fair** in Clarence Town Park Clubhouse Wednesday, May 25 from 10 am to 1 pm. An indoor event this year. This is a joint event with the Akron/Newstead Senior Center and switches location each year.

**Member Meetings** - Plan to continue Town Hall membership meetings quarterly with the next scheduled April 20 at 1:30 pm. We had five people at the January meeting. If people do not come it may be that there are no complaints.

**Large TV** - Town has now decided to purchase one for the Center.

**Rotary** - We will now ask them to purchase another item, possibly movie chairs or a dishwasher, since they will not be involved with the TV as once thought.

**Grants** - We don't qualify for AARP because they want more of a community connection. We will be pursuing a grant from Foundation 214 possibly to provide a new exercise course, drums alive, with associated equipment and supplies.

**Web Site** - In work. We are starting to use more social media like Facebook. We will also try to use Town's web site.

**Raffles** - We can do raffles within the NYS net dollar limitations. For larger amounts we would have to register with the State.

**Office Administrator** - New Office Administrator, Courtney Nadhal, was introduced to the Board by the Executive Director.

**Cash Raffle Fundraiser** - April 1st to May 31st with drawing on June 1st for \$10 per entry. Each participant will be entered into a drawing for 1st prize of \$1000, 2nd prize of \$500, and 3rd and 4th prizes of \$250 each.

**Annual Basket Raffle & Chicken BBQ** - TBD Reluctant to ask businesses for support in current environment. We plan to hold off this year.

**COVID19** - Masks are now a choice and a number of people still wear them. More people are starting to sign up for trips showing that they are getting more comfortable..

**Shuttle Service** - Fuel costs are becoming an issue. During Covid we ran shuttle runs with only one or two for distancing and were closer to times requested by passengers. We probably need to go back to specific pickup times which will result in more waiting for some. Various issues with shuttle operation and possible alternatives were discussed. We ask for a donation of \$2 per trip but many do not pay. This does not come anywhere near the cost of operation. We need to review the shuttle policies as to purpose, costs, and operation. We use fuel billed quarterly from the Clarence Highway Department. Comments regarding there should be a fee and consideration for those who can't afford the cost. We don't want to exclude anyone.

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**Gambling** - Some of our card games involve an entry cash amount with best scores receiving prizes. There may be some games of chance where a small amount is entered to play. We may have to say anyone can play and if they don't do entry amount, they can't receive winning. Bingo is also involved.

**EXECUTIVE & PEC** - Lori Adams

COF 04/07/2022

Executive Committee - Met by Zoom to set agenda for this Board meeting.

Performance Evaluation Committee (PEC) - Did not meet. Meeting after this Board meeting.  
We plan to meet quarterly.

**FINANCE** - Wayne West (Bob Hoag)

COF 03/31/2022

Audit Report - Final copy is complete and awaiting signatures. Auditor suggested that a lower class of audit called a review may be satisfactory for CSCI and would save about \$500. There are different levels of audit type reviews in NYS Charities Law and we could possibly qualify for a lower level. The auditor plans to offer us a quote for both approaches. The Town has answered our question by stating that a full audit is required.

Investments - Reviewed at each Finance monthly meeting. Accounting standards require recording unrealized investment gain amounts in our books. Comment regarding list of companies in the mutual funds. Comment that mutual funds investments are constantly changing and are designed to spread the risks over multiple investments.

Operating Budget - Shortfall is expected to be made up from investments if it actually occurs.

Financial Statements - February approved.

Insurances - Review by agent is planned at next Finance Committee meeting.

**MEMBERSHIP & PROGRAMS** - Rosemond Ruhland

COF 03/07/2022

Current Items - Committee chair reviewed highlights of the last Committee meeting.  
Comment that movies are now on both Tuesday and Friday.

FeedMore - Flower drive fundraiser has many worthwhile annual plants.

Committee Meeting - Next Committee meeting is May 2 @ 10 am. Any other Board members are invited.

**NOMINATING** - Carol Gettings

No report. Comment that we have one Board applicant who is currently out of state and not available for interview. We will talk to him when he comes back.

**PERSONNEL** - Carol Gettings

No report.

**LEGISLATION & BYLAWS** - Jim Blum

No report.

**PLANNING** - Jim Blum

No report.

**OLD (unfinished) BUSINESS** -

Fund Raising Committee - Discussion on possible committee to develop and possibly operate additional fundraising concepts. Secretary provided information on NYS Non Profit Corporation Law (NPCL) regarding board committees. Comments on options and NYS NPCL impact on ideas with regard primarily on need for Board members on such a committee. Discussion on possible involvement of Membership Committee or a separate committee in fundraising.

Legacy Contributions - Suggestion that we prepare a pamphlet encouraging "Legacy contributions" to the Senior Center. An example pamphlet was presented to the Board previously that would encourage estate plans and wills to include a legacy contribution to the Senior Center. Comments that some have a process on their web site to make such contributions. ED has the information and will follow up as current matters allow.

**NEW BUSINESS** -

None.

**EXECUTIVE SESSION**

None.

**TOWN BOARD LIAISON** - Bob Geiger

- 1) Audit - A full audit is required by the Town.
- 2) **Senior Center HVAC replacement** - Contract placed. Scheduled this year.  
Will not affect Center programming.
- 3) Stipend - Check is ready.
- 4) Emergency Fund - Important to have.

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- 5) Air Filter system - Part of HVAC, pre construction meeting next week.
- 6) TV Set - Will follow up on it.
- 7) Easter egg hunt - 300 kids at Town Park.
- 8) Grants - requests AARP info to Town for possibilities.
- 9) Gas - Senior Center Shuttle - Amount Center pays?
- 10) Sarasota Senior Center - Bob Geiger visited & met their director
- 11) Tractor Supply - approved
- 12) Gas station at Main/Shimerville - will sell diesel fuel
- 13) Lobsterfest - Rotary may have to cancel due to cost increases

**PUBLIC COMMENTS** (received in writing)

Chair Comment - There was one Public Comment regarding quorum from March.

Secretary comment - It was reviewed by the Executive Committee and no Board action is recommended. Comment that impressive research was involved. In the information provided were Town Board comments regarding they would allow up to 13 and up to 15 members which allowed any number within the full range of 5 to 15 allowed by the Bylaws. This had no bearing on determining the quorum for our meetings which is based on the number of Board members as of the last appointment(s) to the Board.

Public Comments - No Public Comments were submitted at this meeting.

**ADJOURNMENT** - There being no other business, Chair adjourned the meeting at 10:35 am.

**TRAINING SESSION** - None.

**TOWN HAPPENINGS** - Bob Geiger - Covered earlier.

**NEXT REGULAR MEETING** - Tuesday, May 12, 2022

Jim Blum, Secretary