

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: April 8, 2021**

Meeting called to order at 9:00 am by Chair Violet Oldenski.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Jeff Buckley, Carol Gettings, Mary Anne Kermis,
Dave Meacham, Violet Oldenski, Rosemond Ruhland, Paul Schulz.

EXCUSED: Wayne West.

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Dave Meacham

SECRETARY'S REPORT- Jim Blum

March 11, 2021 Regular Board meeting minutes draft was E-mailed to Board members.

Motion to approve draft minutes of March 11, 2021 made by Jim Blum.
Second by Carol Gettings.

Voting to approve draft March 11 minutes aye (8) Adams, Blum, Buckley, Kermis, Gettings,
Meacham, Ruhland, Schulz. Voting nay (0). Voting abstain (0).
Motion carried unanimously.

TREASURER'S REPORT - Mary Anne Kermis

Treasurer's Report - Report covering March not available as Bookkeeper is working at home.

Balances - We are looking for the second quarter stipend.

BOARD CHAIR REPORT - Violet Oldenski

Executive Session later.

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis.

Comments - Regular information is not available due to shutdown.

The last day we were open was Friday, March 12, 2021. Erie County Health Department called on March 13th and told us of a Covid-19 case on the staff. We were instructed to quarantine for two weeks. All activities were cancelled. Contact tracing would have been followed for anyone within six feet of the person for more than ten minutes. A couple days later the Director tested positive and developed difficult symptoms.

Cares Act - Erie County has funds that are being used for an engineering firm, Foit-Albert, to review what improvements can be made in Senior Center facilities. They have reviewed our building and the procedures we follow. They indicated we were doing some of the best work with signage, sanitizing, and cleaning that they had seen in senior centers. . We are still doing proper protocol. They are considering what can be done to the building for improvements including air filtration.

PPP(Payroll Protection Program) - Has been forgiven. We received notice from the Bank that our balance is zero.

March Highlights - Shutdown since March 12.

Upcoming Programs and Events:

April Highlights - Considering reopening sometime on or after Monday, April 19.

Cash Raffle Fundraiser - (Plan was Thursday, April 1st to Sunday, May 30. Four prizes, Drawings on Tuesday, June 1st.) Still a go. Tickets have not gone out yet. Had planned to include with April Newsletter. May need to revise the plan after things get better.

Office Computers - Started to install new Dell PC's and HP monitors just before shutdown.

COMMITTEE REPORTS

EXECUTIVE & PEC - Violet Oldenski

Executive Committee - Did not meet due to Covid-19 issue building close.

Performance Evaluation Committee (PEC) - Did not meet due to building close.

FINANCE - Mary Anne Kermis

Financials - Finance Committee meeting today will cover.

Vanguard Investments - The Vanguard status report for April was distributed and shows our investments continue to increase. A correction was made switching the names on two lines. Items on the report were reviewed briefly.

CSCI Board April 8, 2021 - Board Approved 05132021

We should start spending the money. Extensive discussion on how much to spend and what to spend it on. Some considerations include possible funding of items for a Community Center; need for a fund balance to cover unexpected needs; who should decide how much to spend and what to spend on; three basic areas are equipment, programs, and communication; free things attract attendance and some don't cost much; difficult to satisfy the majority of members; how much to spend in a year; amount of direction from the Board or the Membership Committee; etc.

Motion to approve budget of \$10,000 from the investment funds for staff to use for member programs and member communication and they decide how much and what to spend it on the sooner, the better, made by Jim Blum. Second by Paul Schulz. Following additional discussion voting on the motion aye (6) Adams, Blum, Buckley, Kermis, Gettings, Schulz. Voting nay (2) Meacham, Ruhland. Voting abstain (0).
Motion carried.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland

No report.

NOMINATING - Lori Adams

No report.

PERSONNEL - Carol Gettings

COF 03/11/2021

Met and agreed on very small changes in the Employee Policy Manual primarily for clarity and to bring up to date. We will cover next month.

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum

No report.

OLD (unfinished) BUSINESS -

None.

NEW BUSINESS -

None.

EXECUTIVE SESSION

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of specific individuals made by Violet Oldenski. Second by Lori Adams.

Voting aye (8) Adams, Blum, Buckley, Gettings, Kermis, Meacham, Ruhland, Schulz.

Voting nay (0).

Motion carried unanimously.

Motion to go out of Executive Session made by Violet Oldenski. Second by Lori Adams.

Voting aye (8) Adams, Blum, Buckley, Gettings, Kermis, Meacham, Ruhland, Schulz.

Voting nay (0).

Motion carried unanimously.

TOWN BOARD LIAISON - Bob Geiger

Stipend - Will be here next week.

PUBLIC COMMENTS (received in writing)

Chair Comment - One Public Comment was received last meeting.

It will be reviewed at the next Executive Committee meeting.

Public Comments - No public comments were received today.

ADJOURNMENT - There being no other business, Chair adjourned the meeting at 10:09 am.

TRAINING SESSION - None.

TOWN HAPPENINGS - Bob Geiger - Not covered.

NEXT REGULAR MEETING - May 13, 2021

Jim Blum, Secretary