

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: October 12, 2023**

Meeting called to order in room 7 at 9:00 am by Chair Lori Adams.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Brendan Cullinan, Bob Hoag, Violet Oldenski,
Michael Ramaccia, Rosemond Ruhland, Jay Steinbrenner, Wayne West.

EXCUSED: Carol Gettings, Paul Schulz

Executive Director: Heather Kraemer

Town Board Liaison: Bob Geiger

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Bob Hoag

SECRETARY'S REPORT- Jim Blum

September 14, 2023 Regular Board meeting minutes distributed.

Motion to accept draft minutes of September 14, 2023 made by Jim Blum. Second by Brendan Cullinan. Voting to approve draft September 14 minutes aye (8) Blum, Cullinan, Hoag, Oldenski, Ramaccia, Ruhland, Steinbrenner, West.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

TREASURER'S REPORT - Bob Hoag

Financial Reports - Comments on August Financial Reports.

Our Vanguard investments have continued to go up a little every month. The net income is due to other than normal operations like investments and donations.

Payroll almost matches the amount of the stipend from the Town.

Our operations are running very close to break even.

Activities continue to be about break even.

BOARD CHAIR REPORT - Lori Adams

Nothing to report.

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EXECUTIVE DIRECTOR'S REPORT - Heather Kraemer.

COF 10/12/2023

As of 9/30/2023 - Paid members 1,050; Total bus mileage 34,844

Month of September - New members 10; Total Attendance 1,398; Activities 1,291; Special Events 382; Off-Site Events 183; Lunch Meals 225; Meals (frozen) 460; Dinners served ; shuttle riders 96; shuttle miles 1,053.

Comments - Reviewed September highlights. Looking for new ideas for programs and activities.

September Highlights - Ceramics Classes and Book Club meetings start back up

Special - New Thursday evening hours for dinner and activities

09/01 Flu shot clinic for members by Wegmans
09/01 Strawberry Social
09/05 Aprons through history presentation
09/08 Picnic in the Park
09/08 FeedMore of WNY Farmers Market (2nd & 4th Fri)
09/12 Active Shooter presentation
09/18 - 09/21 Travel - The Ark Encounter & Creation Museum - Ohio
09/22 Welcome Fall Luncheon
09/22 FeedMore of WNY Farmers Market (2nd & 4th Fri)
09/25 Birthday Lunch
09/27 Grand Lady Luncheon Luxury Yacht Cruise
09/28 Diners to Indian Falls.

Future Events

10/01 Sunday, Bills game party
10/03 Octoberfest, Theme Dinner, Frankfurters music (110 attended)
10/11 Great Pumpkin Farm (2 sign ups)
10/18 Letchworth Trip (a waiting list)
10/31 Halloween Party with costume contest at both lunch & dinner

11/05 Diners at Bobby J's with theater presentation
11/18 Saturday, Shop-A-Latte Local Crafters (20 artisans selling) Includes Dragon Espresso and cup cake vendor. Especially for Christmas shopping.

Meat Raffle under consideration for next year. Must be done on site and requires up front payment

Comment about new theater at Canterbury Woods as possible place to visit. Also Erie County program of free vouchers for people over 60 at selected restaurants.

Library - Clarence Town public Librarian suggests we limit available items to emphasize more current items keeping the total available lower. We are adding display of member created items to the Library.

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WiFi - Done. Guest WiFi is significantly improved everywhere in the building. People can sign up for password protected service. We can get equipment from Erie County to also use it for remote classes.

Charging Stations - For electronics have been donated and will be added to electrical outlets by Town employees.

Ceramics - Class up and running with new teacher. Now also using fully fired items.

Sew-So - Special scarecrow (Clara of Clarence) is up for the fall Clarence Hollow displays.

EXECUTIVE & PEC - Lori Adams

COF Exec 10/05/2023

Executive Committee - Met to set agenda for this Board meeting.

Performance Evaluation Committee (PEC) - Did not meet. Will meet in November.

FINANCE - Wayne West

COF 09/28/2023

Finances - August approved.

Postage - Cost of postage is significant for us.

Vanguard Investments - Information Technology (IT) exchange into money market was a good move. The money market is getting almost 5%.

Committee meetings - November will be during third week to avoid the Thanksgiving holiday.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland

Committee Report - Important items in minutes of 09/11/2023 and 10/02/2023 meetings were reviewed by the Committee Chair.

Changes and suggestions for the Tri-fold, Membership Handbook, and Membership Application have been given to the ED for updates. Proposed changes to the Code of Conduct will be brought to the Board for approval.

Friendship Tree - Working on a program for celebrating introduction of the Friendship Tree. Discussion on possible combination of memorial posting on west entry wall into the Friendship Tree. Suggestion to include memorial names on Friendship Tree was discussed and needs further review.

NOMINATING - Carol Gettings

No report.

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PERSONNEL - Carol Gettings

No report. Note that payroll deduction IRA plan did not happen. Working with payroll company and investment company trying to get initiated for 2024.

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum

No report.

Strategic Plan - Committee Chair provided previous strategic plan work to ED for consideration.

OLD (unfinished) BUSINESS -

New Member Experience Form - Secretary comments that several years ago we authorized use of a voluntary new member experience form developed by the Nominating Committee to be used with the Center membership application. It never got started.

Motion to ask the Nominating Committee to develop a new member experience form by Jim Blum. Second by Lori Adams.

Comment that we should consider implementing this to identify candidates who can provide volunteer expertise. Often they do not know about our needs and we don't know about their expertise that could help the Center. It may also identify candidates for the Board. The form would be optional rather than required.

Voting to approve asking for development of a member experience form aye (8) Blum, Cullinan, Hoag, Oldenski, Ramaccia, Ruhland, Steinbrenner, West.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

NEW BUSINESS -

None.

TOWN BOARD LIAISON - Bob Geiger

- 1) Trail Signs - Center Woodworkers made very nice signs for a trail at the Nature Center
- 2) House north of Center - Will be torn down soon.
- 3) Temporary Budget - Town close to finalizing

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- 4) Parking Lot Drain - Possible grant to improve drainage in Center parking lot.
- 5) New Garage - With high door for Center bus will be next to existing garage
- 6) Open another day - Nice to open Center more days
- 7) Wehrle Trail - Open, cleaned up, finished.
- 8) Septic Alarm - Per Parks department : "Should work"

PUBLIC COMMENTS (received in writing)

Public Comments - There were no Public Comments submitted at the August Board meeting
- Three Public Comments were submitted at this meeting.

EXECUTIVE SESSION -

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of specific individual(s) made by Jim Blum. Second by Violet Oldenski.

Voting aye (8) Blum, Cullinan, Hoag, Oldenski, Ramaccia, Ruhland, Steinbrenner,
West.

Voting nay (0). Voting Abstain (0).
Motion carried unanimously.

Motion to go out of Executive Session made by Jim Blum. Second by Jay Steinbrenner.

Voting aye (8) Blum, Cullinan, Hoag, Oldenski, Ramaccia, Ruhland, Steinbrenner,
West.

Voting nay (0). Voting Abstain (0).
Motion carried unanimously.

ADJOURNMENT - There being no other business, Chair adjourned the meeting at 10:36 am.

TRAINING SESSION - None.

TOWN HAPPENINGS - Bob Geiger - (covered earlier)

NEXT REGULAR MEETING - Thursday, November 9, 2023

Jim Blum, Secretary