

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

REGULAR BOARD MEETING

Date: May 11, 2023

Meeting called to order at 9:00 am by Vice-Chair Carol Gettings.

ROLL CALL

PRESENT: Jim Blum, Brendan Cullinan, Carol Gettings, Bob Hoag, Violet Oldenski,
Michael Ramaccia, Rosemond Ruhland, Paul Schulz, Jay Steinbrenner, Wayne West.

EXCUSED: Lori Adams.

Executive Director: Debb Sabbatis

Town Board Liaison: Bob Geiger

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Wayne West.

SECRETARY'S REPORT- Jim Blum

April 13, 2023 Regular Board meeting minutes distributed. No corrections known.

Motion to accept draft minutes of April 13, 2023 made by Jim Blum, Second by Paul Schulz.
Voting to approve draft April 13 minutes aye (8) Blum, Cullinan, Hoag, Ramaccia, Ruhland,
Schulz, Steinbrenner, West. Voting nay (0). Voting abstain (1) Oldenski.
Motion carried.

NYS COOG Opinion - Distributed New York State Committee on Open Government advisory
legal opinion regarding CSCI is a "Public Body" covered by the Open Meetings and FOIL laws.

TREASURER'S REPORT - Bob Hoag

Financial Reports - Comments on March Financial Reports. Stipend comes at beginning of
quarter and the balance reduces until funds are short at the end of the quarter. Vanguard
investments have improved. The investment increase is recorded in financials. Activities
continue to break even. Town owns the building and we own some contents which have been
mostly depreciated.

Annual Audit - Final Independent full financial statement Audit Report was distributed and
several items commented upon. Audit is a full financial statement audit which gives a clean
opinion (the best you can get). Motion to approve the Financial Statements Independent Audit
Report made by Jim Blum. Second by Brendan Cullinan.

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Voting to approve the Independent Audit report aye (9) Blum, Cullinan, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, Steinbrenner, West. Voting nay (0). Voting abstain (0).
Motion carried unanimously.

BOARD CHAIR REPORT - Lori Adams (by Carol Gettings)

Executive Director - Introduced Heather Kraemer to be the new Executive Director as Debb Sabbatis retires May 26, 2023. Retirement party for Debb Sabbatis will be May 25 with comments starting at 1 pm.

Committee Minutes - Request a cc to the Executive Director of minutes sent to the office.

EXECUTIVE DIRECTOR'S REPORT - Debb Sabbatis.

COF 05/11/2023

As of 4/30/2023 - Paid members 892; Total bus mileage 29,454

Month of April - New members 10; Total Attendance 1309; Activities 1194;
Special Events 476; Off-Site Events 72; Lunch Meals 792; Meals (frozen) 385;
Dinners served 100; shuttle riders 58; shuttle miles 832

Comments - Reviewed numbers and April events highlights with comment that we may reach 1100 members this year.

April Events -

04/03 Donuts & Coffee
04/04 Dinner and a Movie
04/05 Easter Luncheon with Hastings Duo
04/11 Dinner and a Movie
04/12 Safe Driver Academy
04/14 FeedMore of WNY Farmers Market
04/17 Donuts & Coffee
04/18 Italian Night
04/20 Music, Coffee & Pastries
04/20 Diners at Cammarata's
04/21 Helpful Hints with Rosemond Ruhland
04/25 Indoor Picnic
04/26 Breakfast at the Center
04/26-28 Pennsylvania Dutch Adventure - Moses (SOLD OUT)
04/28 FeedMore of WNY Farmers Market

Future Events

May - University Express returns
05/02 & 05/16 - Grandparents Support Group @ CCSD Family Support Center
05/19 Strawberry Social with Barroom Buzzards
05/22-05/26 Spirit Week
05/24 - Wednesday - Health & Fitness Fair indoors at Clarence Town Park Clubhouse 10 am to 1 pm. 13th year in conjunction with Akron/Newstead Senior Center.

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05/31 - Travel - Erie, Pa. Extravaganza - Visit zoo and Hagen History Center

06/27 - Travel - Seneca Allegheny - The Gambler Returns: A Kenny Rogers Tribute

07/11 - Helpful Hints #2 - Rosemond Ruhland

07/12 - Travel - Dinner and Magic Show by Greg Frewan - Canada

08/19 - Saturday - Annual Basket Raffle & Chicken BBQ

September - Possible Senior Housing Fair

Friendship Tree - Posted in entrance hallway.

Grants - East Hill - Freezer and balance of \$1400 to Dishwasher.

Erie County - Dishwasher, water fountain, office equipment, cash register with balance of \$16,473 for other projects.

Register Program - ED spent 10 hours last weekend to get the new cash register programmed.

EXECUTIVE & PEC - Lori Adams (by Carol Gettings)

COF Exec 05/04/2023

Executive Committee - Met to set agenda for this Board meeting.

Performance Evaluation Committee (PEC) - Did not meet. Will meet with new ED 6/1.

FINANCE - Wayne West

COF 04/27/2023

Financials - March approved.

Committee Meetings - Settled on new schedule. Discussed procedures.

Email Account Hack - Finance Chair personal Email account has been hacked and we should no longer use it.

Board Meeting Agenda - Consider doing Treasurer and Finance Committee close together.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland

COF 03/06/2023

Committee Report - Reviewed April Committee meeting minutes in depth.

Meeting of 05/01/2023 did not have a quorum.

NOMINATING - Carol Gettings

No report.

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PERSONNEL - Carol Gettings

COF 03/09/2023

Executive Director - New Director here today.

Personnel Policy Manual - Update for the Retirement Policy distributed for inclusion in your Personnel Policy Manual copy.

New NYS Law - Effective June 7, 2023 Lactation accommodations are required.
Need to decide what we need to do. ED has done some work on it.

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum

No report. Will begin working on Capital Plan soon.

OLD (unfinished) BUSINESS -

None.

NEW BUSINESS -

None.

TOWN BOARD LIAISON - Bob Geiger

- 1) Welcome Heather - New Executive Director.
- 2) Butterfly Garden - In work.
- 3) Nature Center - New experiences available.
- 4) Dollar Store - Seems to be doing well in the Hollow.
- 5) This Little Pig - Moving to Main and Sawmill.
- 6) Cash Register -
- 7) Stephens - Possible office building
- 8) Senior Center Potholes - Will call Highway. Highway may repave this year.

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PUBLIC COMMENTS (received in writing)

Chair Comment - There were no Public Comments submitted at the April Board meeting.

Public Comments - There was one Public Comment submitted at this meeting.

EXECUTIVE SESSION -

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of more than one specific individual made by Jim Blum. Second by Violet Oldenski.

Voting aye (10) Blum, Cullinan, Gettings, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, Steinbrenner, West.

Voting nay (0), Voting abstain (0).

Motion carried unanimously.

Motion to go out of Executive Session made by Bob Hoag. Second by Carol Gettings.

Voting aye (10) Blum, Cullinan, Gettings, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, Steinbrenner, West.

Voting nay (0), Voting abstain (0).

Motion carried unanimously.

NEW BUSINESS - Motion from the Finance Committee to approve the proposed Insurance Contracts. Voting aye (10) Blum, Cullinan, Gettings, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, Steinbrenner, West.
Voting nay (0), Voting abstain (0).
Motion carried unanimously.

ADJOURNMENT - There being no other business, Vice-Chair adjourned the meeting
at 10:45 am.

TRAINING SESSION - None.

TOWN HAPPENINGS - Bob Geiger - (covered earlier)

NEXT REGULAR MEETING - Thursday, June 8, 2023

Jim Blum, Secretary