

CSCI Board June 8, 2023 - Board Approved 08162023

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

REGULAR BOARD MEETING

Date: June 8, 2023

Meeting called to order at 9:00 am by Chair Lori Adams.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Carol Gettings, Bob Hoag, Violet Oldenski,
Michael Ramaccia, Rosemond Ruhland, Paul Schulz, Jay Steinbrenner,
Wayne West.

EXCUSED: Brendan Cullinan

Executive Director: Heather Kraemer

Town Board Liaison: Bob Geiger

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Lori Adams.

SECRETARY'S REPORT- Jim Blum

May 11, 2023 Regular Board meeting minutes distributed. Corrections to spelling of Brendan and inclusion of Violet Oldenski in three places beginning with the executive session motions.

Motion to accept corrected draft minutes of May 11, 2023 made by Jim Blum, Second by Paul Schulz.

Voting to approve corrected draft May 11 minutes aye (9) Blum, Gettings, Hoag, Oldenski,
Ramaccia, Ruhland, Schulz, Steinbrenner, West.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

TREASURER'S REPORT - Bob Hoag

Financial Reports - Comments on April Financial Reports. Received our stipend and the cash position is very good. Total operations budget extremely tight. Grant balance about \$16,000. Net income is affected by Investments that went up about \$14,000 and other gifts that made up most of the remainder. The audit is completed and paid.

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BOARD CHAIR REPORT - Lori Adams

July Board Meeting - Board would not meet but Executive Committee would meet and deal with any issues. Motion by Lori Adams that we not meet in July. Second by Wayne West.

Voting to approve no CSCI Board meeting in July aye (9) Blum, Gettings, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, Steinbrenner, West.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

Committee Minutes - Request a copy to the Executive Director of minutes sent to the office.

EXECUTIVE DIRECTOR'S REPORT - Heather Kraemer.

COF 06/08/2023

As of 5/31/2023 - Paid members 954; Total bus mileage 29,453

Month of May - New members 29; Total Attendance 1,576; Activities 1,463; Special Events 715; Off-Site Events 465; Lunch Meals 390; Meals (frozen) 296; Dinners served ; shuttle riders 70; shuttle miles 832.

Comments - Have made some changes in the report. Having steady growth, in members and especially meals. We are highlighting Rural Metro for transport. People really like University Express. There was a profit from the Health Fair for which numbers are not complete at this time.

May Events -

Tuesdays - Dinner and a Movie

Weekly - University Express

05/01 Donuts & Coffee

05/04 Kentucky Derby Lunch

05/12 FeedMore of WNY Farmers Market (2nd & 4th Fri)

05/15 Donuts & coffee

05/19 Strawberry Social and Barroom Buzzards

05/22-05/26 - Spirit Week

05/24 Health and Fitness Fair

05/25 Diners @ Fieldstone

05/25 Prior Executive Director, Debb Sabbatis, Retirement

05/26 Picnic and live music

05/26 FeedMore of WNY Farmers Market

05/31 Travel - Erie, Pa. Extravaganza - Visit zoo and Hagen History Center

Future Events

Weekly - University Express

06/13 Grandparent's Support Group - CCSD Family Support Center

06/16 Juneteenth Lunch

06/27 Travel - Seneca Allegheny - The Gambler Returns: A Kenny Rogers Tribute

06/27 Spaulding Green Wood Carvings - J Ciccone

06/30 Picnic in the Park with DJ Biggs

07/11 - Helpful Hints #2 - Rosemond Ruhland

07/12 - Travel - Dinner and Magic Show by Greg Frewan - Canada

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08/19 - Saturday - Annual Basket Raffle & Chicken BBQ. Starting to solicit for the basket raffle.

09/18 Travel - The Ark Encounter & Creation Museum - Ohio

Grants - Erie County - Balance of \$16,473 for other projects.

EXECUTIVE & PEC - Lori Adams

COF Exec 06/01/2023, PEC 06/01/2023

Executive Committee - Met to set agenda for this Board meeting.

Performance Evaluation Committee (PEC) - Met with new Executive Director.

FINANCE - Wayne West

COF 05/25/2023

Financials - April approved.

Bank Signatures - Officers should stop at the Bank on Buffalo, Main Street, to update signature records.

Committee Members Health - May affect availability of two current members.

Investments - Vanguard report not available.

Insurance - Packet covering all insurances distributed to Board members.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland

Committee Report - Will report on June 5 meeting next month.

NOMINATING - Carol Gettings

No report. Following up with potential Board candidate during executive session.

PERSONNEL - Carol Gettings

New NYS Law - Effective June 7, 2023 Lactation accommodations are required.
Need to decide what we need to do. ED has done some work on it.

Meeting today immediately following this meeting.

LEGISLATION & BYLAWS - Jim Blum

No report.

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PLANNING - Jim Blum

No report. Will meet today after Personnel meeting to work on Capital Plan.
Board members should think about whether we recommend to continue with a separate seniors facility when a Town Recreation Center is built.

OLD (unfinished) BUSINESS -

Butterfly Garden - Has been installed.

Parking Lot - Pot holes plan to be fixed by Highway.

NEW BUSINESS -

Basket Raffle - Board members passed basket to contribute for a Board lottery tickets basket.

Nameplates - Past Executive Directors and past Board Chairs will be added to the wall plaques to bring them up to date.

TOWN BOARD LIAISON - Bob Geiger

- 1) Bike Path - Along Wehrle Drive to Harris Hill park
- 2) Bike Path - Roll Road to Greiner Road
- 3) Farmers Market - Open
- 4) Dollar Store - Doing quite well
- 5) Cozy Catering - Taking over A J's Restaurant
- 6) University Express - Good reports
- 7) Senior Center WiFi - Power low and varies.
- 8) Professional Audit - Glad its over and paid
- 9) Bike Path Guard Rails - Not in plans

PUBLIC COMMENTS (received in writing)

Chair Comment - There was one Public Comment submitted at the May Board meeting.

Executive Committee evaluation of the May Public Comment offered by Secretary led to extensive discussion about issues related to the policy and whether it should be continued. Options were discussed with consensus for further examination but no policy change at this time.

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Public Comments - There was one Public Comment submitted at this meeting.

EXECUTIVE SESSION -

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of a specific individual made by Jim Blum. Second by Paul Schulz.

Voting aye (9) Blum, Gettings, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, Steinbrenner, West.

Voting nay (0), Voting abstain (0).

Motion carried unanimously.

Motion to go out of Executive Session made by Paul Schulz. Second by Bob Hoag.

Voting aye (9) Blum, Gettings, Hoag, Oldenski, Ramaccia, Ruhland, Schulz, Steinbrenner, West.

Voting nay (0), Voting abstain (0).

Motion carried unanimously.

ADJOURNMENT - There being no other business, Chair adjourned the meeting at 10:35 am.

TRAINING SESSION - None.

TOWN HAPPENINGS - Bob Geiger - (covered earlier)

NEXT REGULAR MEETING - Thursday, August 10, 2023

Jim Blum, Secretary